

Re: Project No.  
Project Name  
C.N.  
Tract No.  
Name

Dear \_\_\_\_\_ :

The State of Nebraska, Department of Roads, is proposing to \_\_\_\_\_. This construction will require the acquisition of additional right of way located \_\_\_\_\_. According to our records, you are on the above tract.

Use or deleteAs a result of this improvement, it will be necessary to \_\_\_\_\_.

Use or deleteNegotiations were initiated on \_\_\_\_\_ for the purpose of acquiring additional right of way on this tract, and it will be necessary to \_\_\_\_\_.

This informational letter is presented to you in order to outline certain benefits of the Relocation Assistance Program for \_\_\_\_\_ as administered by the Department of Roads.

Attached is information which explains moving payments to \_\_\_\_\_. Please note that this is general information only and is not intended to give a detailed description of either the law or regulations pertaining to the Relocation Assistance Program. In order to be eligible to receive payment of moving expenses for the personal property, the following conditions must be met:

- a) You must be in occupancy at the initiation of negotiations on this tract; and
- b) You move your personal property from the real property being acquired.

A relocation assistance brochure is also attached to this letter. Additional information can be obtained by contacting the Relocation Assistance Office, whose phone number and address are noted in the brochure.

Use or deleteYou will be personally contacted by a Relocation Agent within the near future and furnished any additional information necessary.

Use or deleteThe Relocation Agent presenting this letter to you will provide an explanation of the above and answer any questions you may have concerning relocation assistance.

Sincerely,

Roger Ripley  
Chief Negotiator/Relocation Supervisor  
Right of Way Division

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xc: File