

Re: Project No.:
Project Name:
Control No.:
Tract No.:
Property address:
90 Day Notice to Vacate

Dear _____ :

This notice is to inform you that you will not be required to vacate the property or move your personal property for at least 90 days following receipt of this notice.

We have adopted the two-notice policy to assure you continued occupancy until it is necessary for the State to obtain possession. A second notice, which is the final vacating notice, will not be sent to you until at least 60 days have passed from the receipt of this notice. You will have a minimum of 30 days from the receipt of the second notice, before you must vacate the property.

If our construction schedule allows you to occupy the property longer than the original 90 days, we will contact you and make the necessary arrangements for your extended occupancy if you desire to do so.

You must call us when you vacate the property. You may do this by contacting your Relocation Agent, _____ at 1.800.764.0422, Ext. _____.

This notice does not revise or invalidate any contractual agreement you may have signed regarding the acquisition of property or with the property management section of the Department of Roads.

Sincerely,

Roger Ripley
Chief Negotiator/Relocation Supervisor
Right of Way Division

RR/

xc: File