

**STATE OF NEBRASKA - DEPARTMENT OF ROADS
MOVING EXPENSE FINDING**

Project Number:		Project Location:	
Control Number:		Tract Number:	
Name:			
Address:			
Home Phone:		Business Phone:	
Occupancy: OWNER			
FINDINGS			
Specifications Used In This Estimate:			
Estimated Weight Of Items To Be Moved. If cubic feet method is used, Total Cubic Feet must be multiplied by not less than seven to determine the Total Estimated Weight <i>(Attach extra sheet, if necessary.)</i> :			
Packing And Unpacking Labor <i>(See chart on page 2)</i>		Remarks:	
Pack (hours) 0.00 X Cost (per hour) \$0.00 =			
Unpack (hours) 0.00 X Cost (per hour) \$0.00 =			
		SUBTOTAL:	\$0.00
Packing Material <i>(See chart on page 2)</i>			
Description	Quantity	Charge	Amount
			\$0.00
			\$0.00
		SUBTOTAL:	\$0.00
Moving <i>(See chart on page 2)</i>			
0.00 Hours for Van(s) and Personnel at		Remarks:	
\$0.00 per hour =			
		SUBTOTAL:	\$0.00
Other Equipment			
Description	Hours/Miles	Charge	Amount
			\$0.00
			\$0.00
			\$0.00
		SUBTOTAL:	\$0.00
Other Charges <i>(See chart on page 2)</i>			
Description			Amount
		SUBTOTAL:	\$0.00
Commercial Rate:			
Other Remarks:			
		FINAL ESTIMATE:	\$0.00
Agent:		Date:	

PACKING AND UNPACKING LABOR:

For general purposes, a trained packer can properly pack the following:

Type	Volume	No. per hour
Dishpack	5 c.f.	4
Book	1.5 c.f.	8
Small	3 c.f.	5
Medium	5 c.f.	3
Large	10 c.f.	2

PACKING MATERIAL

Typical box cost is \$4.00 to \$6.00 per assembled box.

MOVING

Each moving expense finding must be concerned with two important considerations when attempting to formulate an estimate. They are weight and cubic volume. Since each item must be handled or carried by people (or people operating equipment) weight of the item is a practical limit. A moving van can carry only a limited amount of inventory. This limit is most generally set by the cubic volume.

A relationship exists between volume and weight. Each cubic foot of goods is estimated to weigh seven (7) pounds. This overall average considers a mixture of heavy items and light items. By determining the cubic footage of items to be moved, then multiplying by seven pounds, an approximation of weight and volume can be obtained.

The following chart indicates the personnel and equipment required to move a given amount of weight in an eight hour day:

Weight of goods	Personnel	Equipment
less than 5,000 lbs.	2	1 van
6,000 - 7,000	3	1 van
7,000 - 9,000	4	1 van
9,000 - 12,000	5	1 van
12,000 - 15,000	6	2 vans
greater than 15,000 lbs.	Estimate by calculating excess over 15,000 lbs. as a separate load.	

OTHER CHARGES

Consideration should be given to the following factors to determine if they are appropriate for the move estimate being completed:

1. Disconnect and reconnection costs
2. Distance of move
3. Complexity of loading and unloading
4. Insurance
5. Subcontract costs

Do not include expenses for items that you know will be claimed under the actual reasonable cost method, unless the purpose of the estimate is to determine the reasonableness of other bids that do include those items.

STATE OF NEBRASKA – DEPARTMENT OF ROADS – RIGHT OF WAY DIVISION
UNITED STATES CITIZENSHIP ATTESTATION FORM

If the residency status of any person is not described in this certification, a reduction in the relocation payment(s) for which the displaced entity would otherwise be eligible may be indicated. You may be required to refund relocation payments you have received if the certification is determined to be invalid.

PROJECT:	PROJECT LOCATION:
CONTROL NUMBER:	TRACT:
RESIDENTIAL	
Individual (check one)	Family (Check all that apply)
For the purpose of complying with Neb. Rev. Stat. § 4-108 through 4-114, I attest as follows:	For the purpose of complying with Neb. Rev. Stat. § 4-108 through 4-114, I attest as follows:
<input type="checkbox"/> I am a citizen of the United States.	<input type="checkbox"/> _____ persons are in my household.
<input type="checkbox"/> I am a qualified alien under the federal Immigration and Nationality Act, my immigration status and alien number are as follows: _____ and I agree to provide a copy of my USCIS documentation upon request.	<input type="checkbox"/> _____ are citizens of the United States. They are:
	<input type="checkbox"/> _____ are qualified aliens under the federal Immigration and Nationality Act. My immigration status and alien number are as follows: _____ and I agree to provide a copy of my USCIS documentation upon request. They are:
RESIDENTIAL CERTIFICATION	
Note: The head of the household must sign the certification.	
I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete and accurate, and I understand that this information may be used to verify my lawful presence in the United States.	
Signature:	Date:

NON-RESIDENTIAL CERTIFICATION	
Unincorporated (check all that apply)	Incorporated (Check both)
For the purpose of complying with Neb. Rev. Stat § 4-108 through 4-114, I attest as follows:	For the purpose of complying with Neb. Rev. Stat § 4-108 through 4-114, I attest as follows:
<input type="checkbox"/> The name of the business is:	<input type="checkbox"/> The name of the business is
<input type="checkbox"/> The owner(s) of this business is/are:	<input type="checkbox"/> This corporation is established pursuant to State law and is authorized to conduct business in the United States.
<input type="checkbox"/> _____ owners are citizens of the United States.	
<input type="checkbox"/> _____ owners are aliens lawfully present in the United States.	
<input type="checkbox"/> _____ owners are non United States citizens not present in the United States.	
NON-RESIDENTIAL CERTIFICATION	
Note: The certification must be signed by the owner or other person authorized to sign on the owner's behalf.	
I hereby attest that my response and the information provided on this form and any related application for public benefits are true, complete and accurate, and I understand that this information may be used to verify my lawful presence in the United States.	
Signature:	Date: