

(Date)

(Property Owner and Address)

Re: (Project Description)

Dear (Property Owner):

(County Name) has completed construction design plans for the above project. We have conducted title research at the Register of Deed's Office which shows that you own property adjacent to this project. The County will need to acquire some of your property, described as follows, so that the project can be constructed.:

(Specific legal description, amount of property to be acquired, and type of taking: fee title, permanent, or temporary easement)

The Nebraska Department of Roads' brochure, "*Right of Way Acquisition and Your Property*" is enclosed for your information. As the brochure indicates, the property owner may elect to have the property appraised and receive just compensation from the (County/City) or you may donate the portion of your property which is needed for the construction of the project.

At this time, we would like to know if you would be willing to donate your property to the (County/City). Please check and date below:

_____ Yes, I am willing to donate my property.

_____ No, I prefer to have my property appraised and receive just compensation.

_____ Maybe. I have some questions and would like additional information.

Please return this document to our office within (Number of days) or call (402) (Phone Number) should you have any questions.

Sincerely,

(County or City)

(Initials/Coding)

Enclosure