



OnBase Account Registration

For

**Public Login Domain
Registered Users**

December 2015

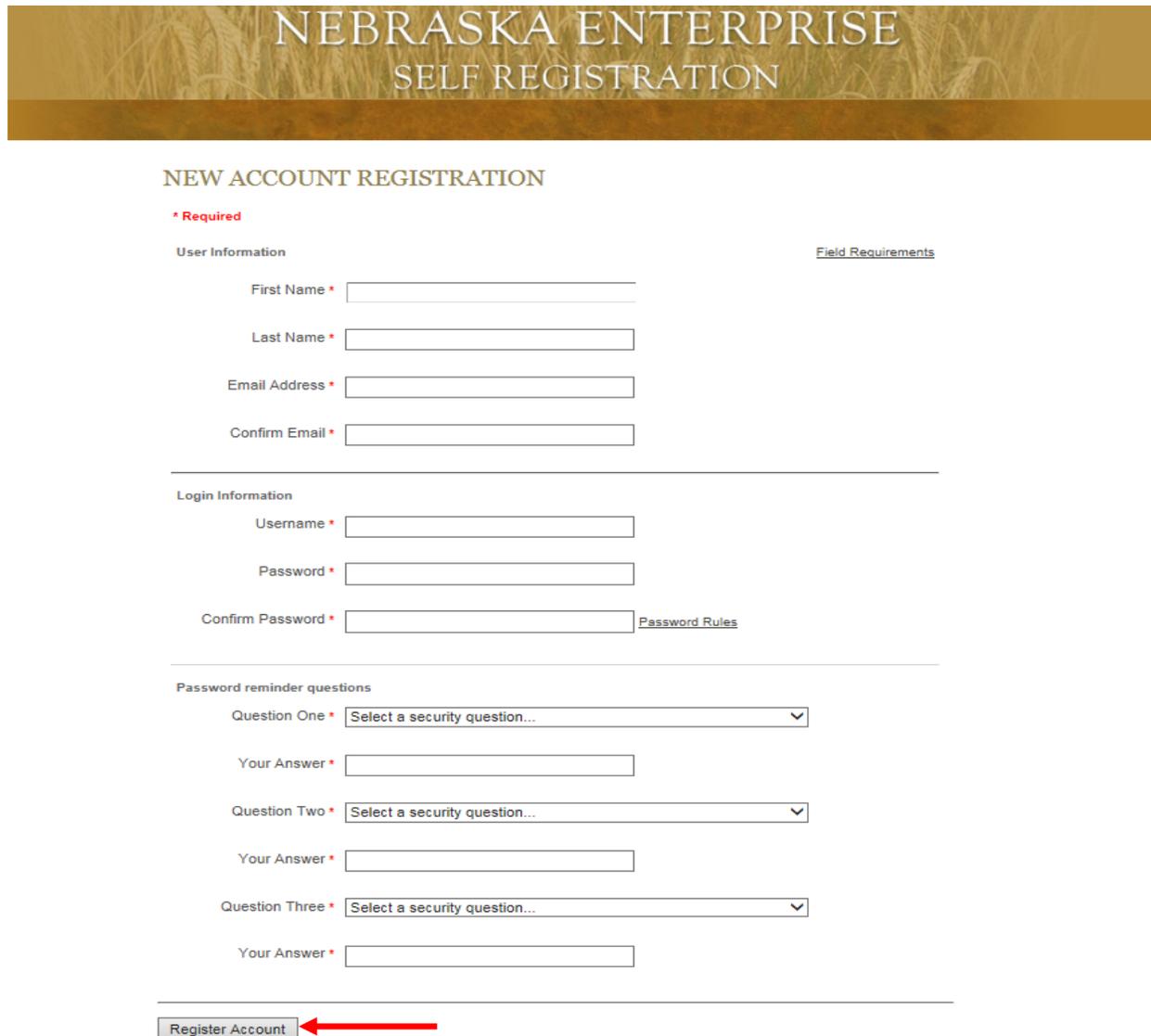
The NDOR is utilizing a public facing document management tool (**OnBase Thin Client**) to provide access to the documents associated with the NDOR's Contractor Site Use functions. Access to this tool requires the user to register for a personal log in using a State of Nebraska Public Account. This tool requires using Internet Explorer.

OnBase Account Registration

To register for an account, go to the link below.

<https://enterpriseregistration.nebraska.gov/SelfRegistration.aspx>

This screen will appear. Enter all of the information.



The screenshot shows the 'NEBRASKA ENTERPRISE SELF REGISTRATION' page. The main heading is 'NEW ACCOUNT REGISTRATION'. Below this, there is a red asterisk indicating required fields. The form is divided into three sections: 'User Information', 'Login Information', and 'Password reminder questions'. The 'User Information' section includes fields for First Name, Last Name, Email Address, and Confirm Email. The 'Login Information' section includes fields for Username, Password, and Confirm Password, with a link to 'Password Rules'. The 'Password reminder questions' section includes three questions, each with a dropdown menu for the question and a text input for the answer. At the bottom of the form, there is a 'Register Account' button, which is highlighted with a red arrow pointing to it from the right.

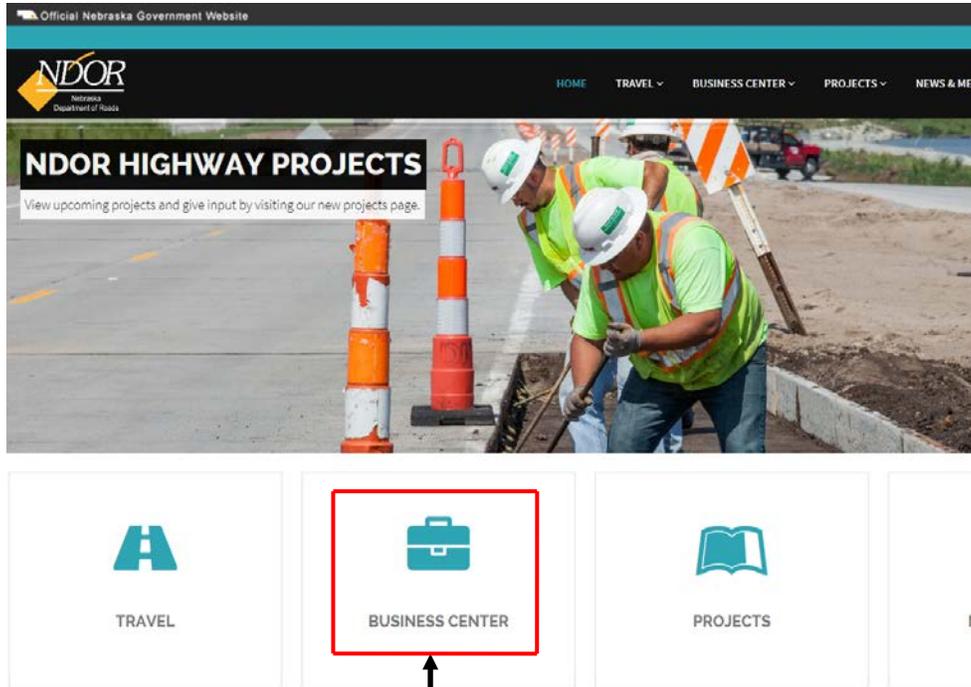
When completed click on "**Register Account**".

Email Chad Heskett (chad.heskett@nebraska.gov) requesting access to the Contractor Site Approval Document Group. **Please provide your chosen User Name in this Email.** A return Email will be sent to notify you that your account has been activated. You will then have access to the MSS Documents in OnBase.

Borrow Site/Waste Site Request – Help File Contractor Instructions

December
2015

Borrow Site/Waste Site Request Access – Access to the Borrow Site/Waste Site Request and supporting Websites will be through the NDOR Website at this address – <http://www.dor.state.ne.us/>



Click on

“Business Center”

Business Center



Bid Opportunities

- Letting Schedule
- Capital Facilities - Buildings & Grounds Letting Information
- Highway, Bridge, and Local Project Letting Information
- Maintenance/Service Letting Information
- Prequalified Maintenance Letting Information
- Non-Prequalified Maintenance Letting Information
- Consultant Services Information

Click on

“Highway, Bridge, and Local Project Letting Information”

**Contract Lettings
Highway, Bridge & Local Project Lettings**

Contractor Updates

as of 7/06/2015

The Department of Roads has scheduled a Bid Letting to be held on:

October 8, 2015

and

October 22, 2015

Construction Lettings

[October 22, 2015 Contract Letting](#)

[October 8, 2015 Contract Letting](#)

[September 3, 2015 Contract Letting](#)

Construction Letting Archive

[Letting Archive](#)

Standard Plans List	Prequalified Contractors Listing
Frequently Asked Bidding Questions	Environmental Permits
Contractor Prequalification Package	Jobsite Posters & Payrolls
NDOR Bidding Checklist	Insurance Information
Publications & Standard Plans	Subcontractor/Supplier Quotations List User's Guide
Contractor E-Verify Certification - Sample Letter	Base Diesel Fuel Prices
Expedite Help	Contractor Site Use Request Borrow - Waste - Plant - Stockpile
Expedite 5.11A Software (Please backup your Digital ID!)	Form LLL-Disclosure of Lobbying Activities
Flagger Certification	ATCM Report

Click on ***"Contractor Site Use Request Borrow – Waste – Plant – Stockpile"***

Overview of the NDOR Contractor Site Use Request Web Site

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)

[Borrow Site / Waste Site Request Form](#) – provides access to the NDOR Request Form for viewing, printing or downloading.

[Plant Site / Stockpile Site Request Form](#) – provides access to the NDOR Request Form for viewing, printing or downloading.

[Contractor Site Use Request – Help File](#) - Help Files for the Contractor, Regulatory Agencies and the NDOR

[Platte River System Reference Map](#) – provides access to the NDNR River Basins Map to determine if the site may require a “Depletion Offset”.

[NRCS Web Soil Survey](#) – provides access to the NRCS Soil Survey Map for soil type information.

[Aerial Photos](#) – [Google Earth](#) is the recommended site to access aerial photos to identify location of requested site. This option provides a link to the [Google Earth Internet Site](#).

[Submit Contractor Site Use Request](#) – provides the Contractor an E-mail access for electronic submittal of request to the NDOR Construction Division.

[Contractor Site Use Request – Review / Research](#) – provides the Contractor and Regulatory Agencies access to Borrow – Waste – Plant – Stockpile Site Request for review and research in the NDOR Document Repository.

[Agency Response](#) - provides the Regulatory Agencies an E-mail access for electronic submittal of decision, authorization and other documentation to the NDOR Construction Division and all Regulatory Agencies.

[NPDES General Permit \(Notice of Intent – Attachment 1, Pg. 24-27\)](#) – provides access to NPDES General Permit for terms of the permit and to obtain a copy of the NOI for submittal to the NDEQ to obtain a Discharge # that allows work under the current permit.

Borrow Site/Waste Site Request Identification and Evaluation – Access

Borrow Site / Waste Site Request Form – provides access to the NDOR Request Form for viewing, printing or downloading.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form	
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form	
Contractor Site Use Request - Help File	
Platte River System Reference Map	
NRCS Web Soil Survey	
Aerial Photos - Google Earth (recommended site) link provided	
Submit Contractor Site Use Request	
Contractor Site Use Request - Review/Research	
Agency Response	
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)	

Selection of ***“View”*** allows you to view or print the form. This selection requires you to fill the form out by hand.

Selection of ***“Download”*** allows you to ***“Save”*** the form to the file of your choice on your computer. This selection will allow you to fill the form out electronically.

Borrow Site/Waste Site Request Identification and Evaluation – Preparation

The Contractor will prepare the Borrow Site/Waste Site Request Identification and Evaluation Form providing all required information.



Borrow Site/Waste Site Request Identification and Evaluation

This information is entered by the Contractor and obtained from the Contract.

Project No.:

Control No(s):

Project Location:

County(s):

This information is entered by the NDOR

TO BE COMPLETED BY NDOR		
Site ID No.: <input type="text"/>	Project COE Permit: <input type="text"/>	Date Received: <input type="text"/>

This information is entered by the Contractor. Identify the site precisely.

Site Location and Ownership

1. Identify the precise location of the site (*to the nearest 2 1/2 acres*)

1/4, of 1/4, of 1/4, of 1/4, of Section T- -N, R- -

Provide an aerial photo or topographical map depicting the site. Attach 4 pictures of the site.

- a. Attach a copy of an aerial photo or a copy of an USGS topographic map precisely depicting the site location and haul roads.
- b. Attach photographs that provide an accurate depiction of existing site characteristics (*minimum of 4*).

This information is entered by the Contractor.

2. Site is owned by:

Private Owner Commercial/Business

State/County/City Government Federal Government

This information is entered by the Contractor.

3. Name of Owner:

a. Address:

b. Phone:

This information is entered by the Contractor.

Site Requestor

4. Requesting Contractor:

a. Address:

b. Contact Person:

c. Phone:

d. Email Address:

This information is entered by the Contractor.

5. Material from this site will be used for: Borrow Aggregates Both Other (*explain*)

Explanation:

This information is entered by the Contractor.

6. To your knowledge, has this site been previously used: Yes No Unknown

This information is entered by the Contractor.

7. This site is currently used for:

- Commercial Material Site Row-Crop Agriculture Irrigation Recharge Pit
- Stockpiled Materials Pasture Stock Pond Urban/Suburban Residential
- Other (explain):

Explanation:

This information is entered by the Contractor.

8. Vegetation cover is:

- Grass Type: _____
- Trees Type: _____
- Weeds Type: _____
- Crops Type: _____
- Other (explain)

Explanation:

This information is entered by the Contractor.

a. Will any trees be removed that are 3 inches or greater diameter @ breast height (48 inches above ground level)? Yes No

This information is entered by the Contractor.

9. Does this site currently pond water? Yes No

a. If Yes, give existing surface area of water: _____ Acres

This information is entered by the Contractor.

10. Give site dimensions and orientation (NE-SW, etc.) for proposed ground disturbance.

Length (in feet): _____ Orientation: _____

Width (in feet): _____ Orientation: _____

Depth (in feet): _____

This information is entered by the Contractor. See instructions below.

11. Will this site pond water when completed?

No This site will be graded to prevent storage of surface water.

Yes (If Yes, answer the following questions)

a. Is this site within the Platte River System? Yes No

Refer to **Platte River System Reference Map** at www.nebraskatransportation.org/letting/lettings.htm

b. Give depth of ponding area when completed: _____ Feet

c. Give maximum anticipated surface area of water when completed: _____ Acres

d. Will the site detain water in excess of 72 hours? Yes No

e. Identify the soil type: _____

Refer to **NRCS Web Soil Survey** at www.nebraskatransportation.org/letting/lettings.htm

SUBMIT TO:

Nebraska Department of Roads • Construction Division • PO Box 94759 • Lincoln NE 68509-4759
Fax: (402) 479-4854

Instructions for Question 11:

If the answer to Question 11 is "No This site will be graded to prevent storage of surface water", it is unnecessary to answer Questions 11.a through 11.e.

If the answer to Question 11 is "Yes", answer Questions 11.a. through 11.e.

11. a – Refer to the Platte River System Reference Map selection on the Website

11. b – Provide depth of the water

11. c – Provide anticipated surface area of the water when completed

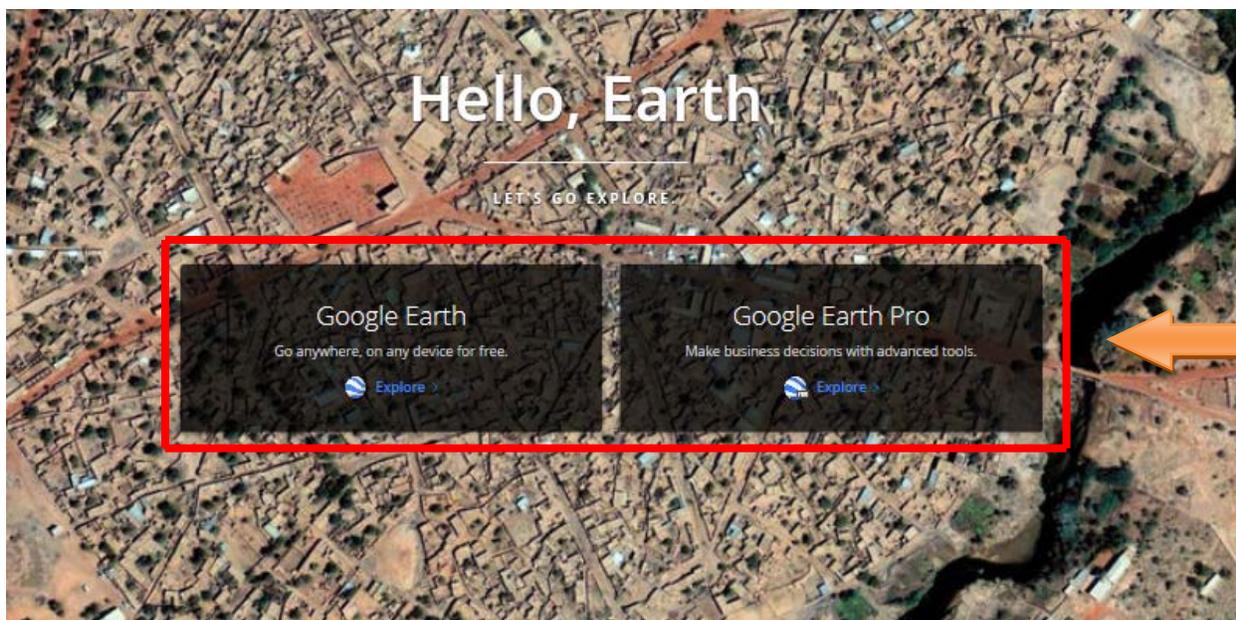
11. d – Provide time based on soil type, percolation and volume of water

11. e – Refer to the NRCS Web Soil Survey selection on the Website

Aerial Photos – Google Earth is the recommended site to access aerial photos to identify location of requested site. This option provides a link to the Google Earth Internet Site. Use this site or one of your choice.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - <u>Google Earth</u> (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)

Select **“Aerial Photos”** to access Google Earth or you may use any other site of your choice.



You can choose either:

- Google Earth** (Use of this software is free.)
- or
- Google Earth Pro** (Use of this software is free.)

Locate and Delineate the Site – Material Source Site and Haul Road



Platte River System Reference Map – provides access to the NDNR River Basins Map to determine if the site may require a “Depletion Offset”. Use this reference to respond to Question 11. a.

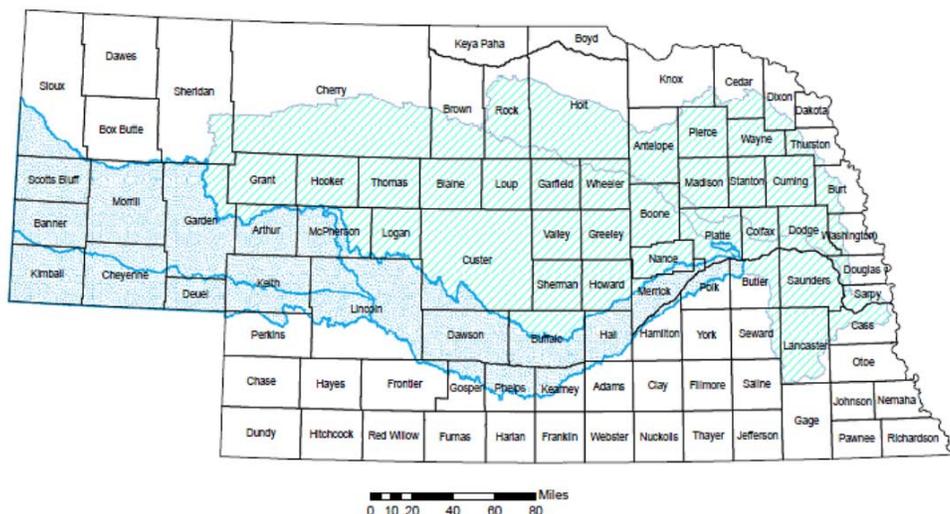
Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)



Select **“Platte River System Reference Map”**

The shaded areas shown below are subject to the Platte River System Depletion Offset, if the site will pond water when completed

River Basins that have potential to impact Platte River Flows (depletion concerns).



Legend

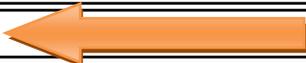
- Basins Associated with the Lower Platte
- Platte River Implementation Recovery Program

Platte River Program = North, South and Middle Platte Basins
 Associated Basins = Elkhorn, Loup and Lower Platte Basins

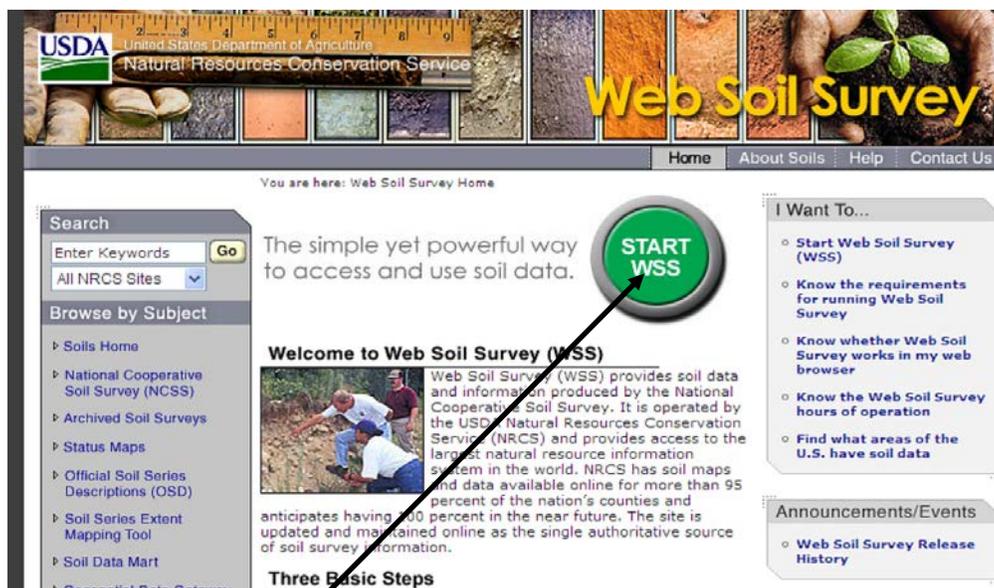
Note: The Lower Platte Basin has been identified to be in a state of jeopardy. Individual consultation with the U.S. Fish and Wildlife Service would apply for Platte River depletions. Depletions within the Platte River Implementation Recovery Program would fall under a programmatic consultation.

NRCS Web Soil Survey – provides access to the NRCS Soil Survey Map for soil type information. Use this reference to respond to Question 11. e.

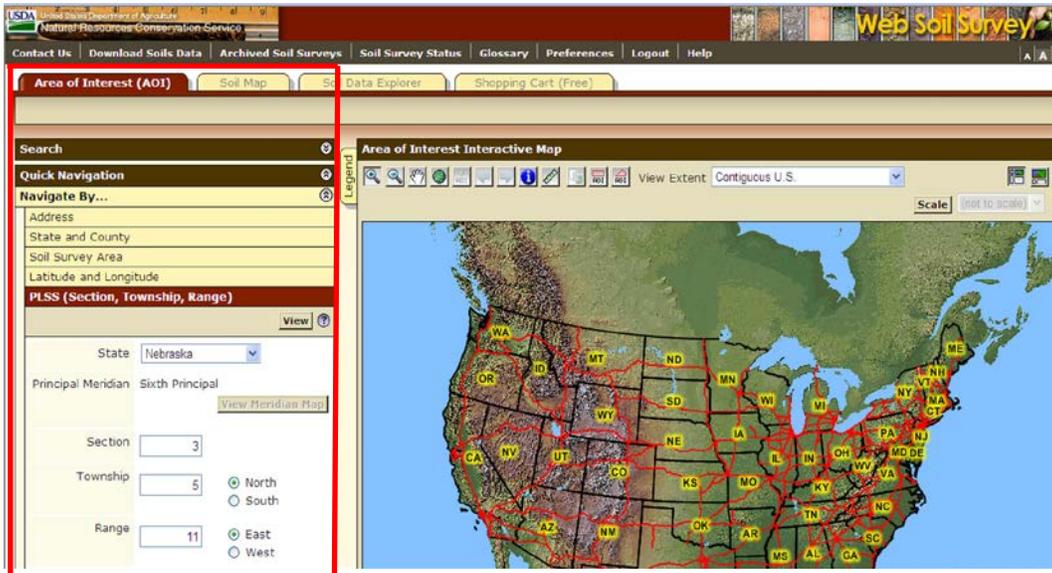
Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)



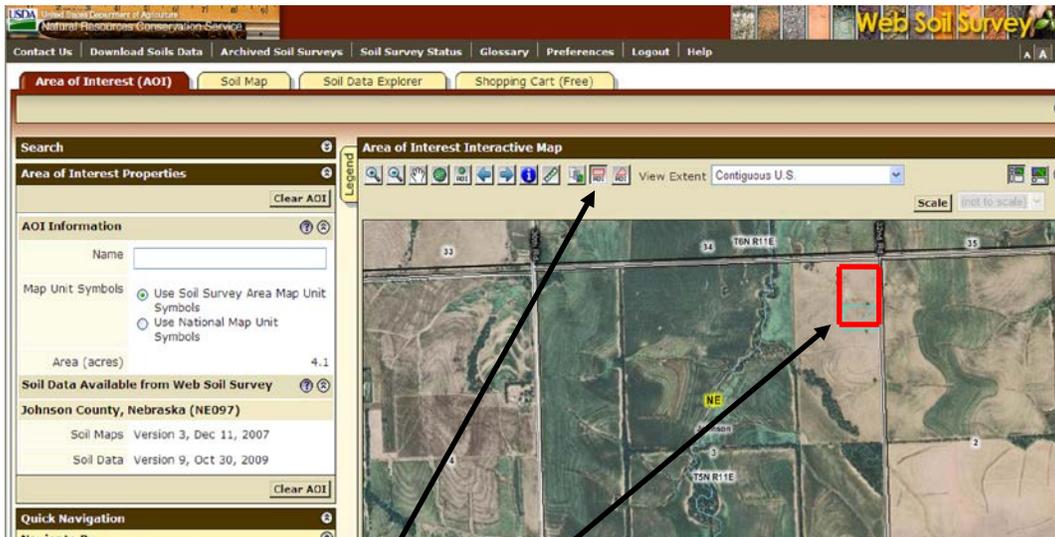
Select **“NRCS Web Soil Survey Map”**



Click on the **“Start WSS”** Button

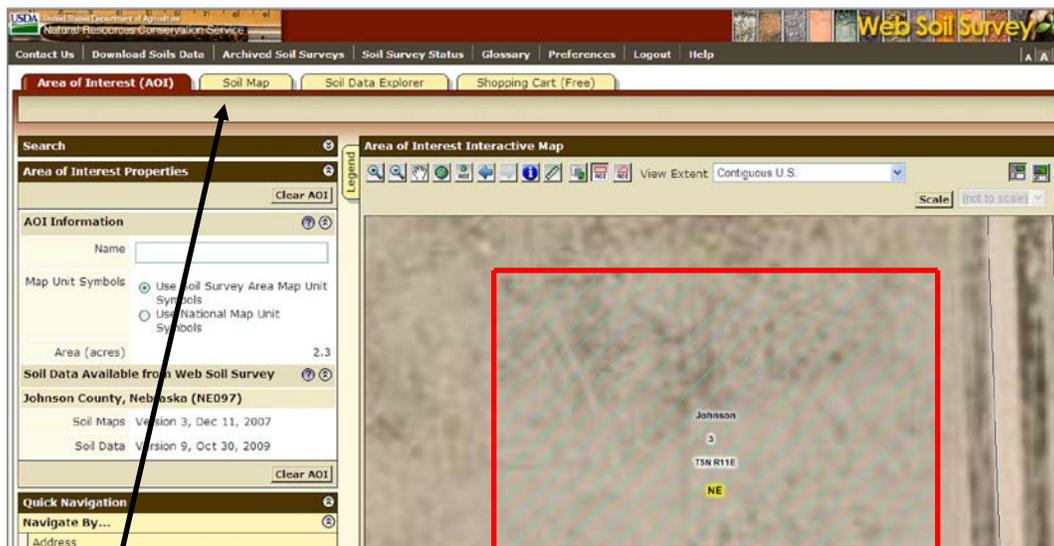


- Select – **Area of Interest (AOI) Tab**
- Select – **“PLSS (Section, Township, Range)”**
- Enter – **State, Section, Township and Range Information**
- Click on **“View”**

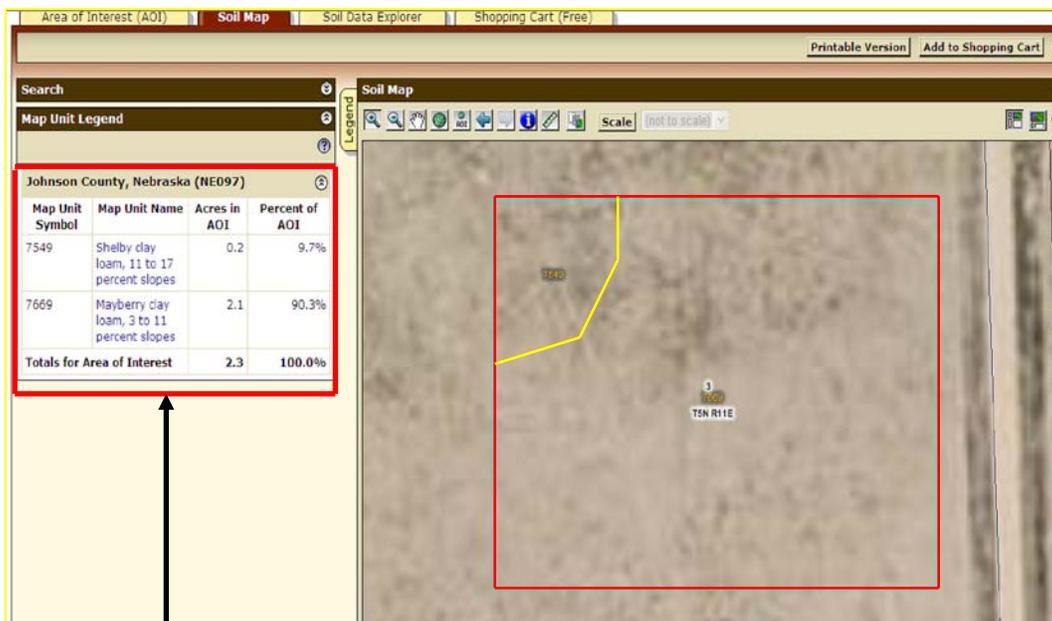


- Click on **“Define Area by Rectangle” Icon**
- Move cursor to aerial photo and **Define the AOI** (hold down right mouse button to draw, then release)

After the last step, you will see this screen



Click on the **“Soil Map”** Tab



Results show the **“Soil Type Information” (Map Unit Name)** – Enter this information for Question 11. E.

Borrow Site/Waste Site Request Identification and Evaluation – Submittals

The Contractor is required to submit the Borrow Site/Waste Site Request to the following:

- Nebraska Department of Roads
- Nebraska Department of Environmental Quality
- Local Public Agency (Only if local mining permits are required)

Nebraska Department of Roads

The NDOR will accept Borrow Site/Waste Site Request submittals as follows:

- NDOR Website using the “Submit Contractor Site Use Request” Option
- US Postal Service
- Hand delivered

The NDOR preferred method is:

Submit Contractor Site Use Request – provides the Contractor an E-mail access for electronic submittal of request to the NDOR Construction Division.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)

Select “***Submit Contractor Site Use Request***” – You will be linked to your e-mail system with a default “***To***” address that will notify NDOR Construction Division Personnel of your request. Attach your request and supporting documentation to the e-mail and the NDOR will post it to the “***Contractor Site Use Request – Review / Research***” module.

The screenshot shows an email client interface with a toolbar at the top containing options like Paste, Copy, Format Painter, and text formatting tools. Below the toolbar, the 'To...' field is populated with 'DOR, MSS Request'. The 'Subject:' field is empty. The main body of the email contains the following text:

J. B. Smithington
Smithington Construction Company
315 Main St.
Vesta, NE 68541

The Contractor will submit the following information to the NDOR:

- Completed Borrow Site/Waste Site Request Identification and Evaluation Form
- Aerial photo or topographical map precisely depicting the site location and haul roads
- Photographs accurately depicting the existing site characteristics of the site (minimum of four)

Local Government Mining Permits

Local mining permits may be required. The Contractor is responsible to research and obtain necessary mining permits required by Local Government

Nebraska Department of Environmental Quality (NDEQ)

[NPDES General Permit \(Notice of Intent – Attachment 1, Pg. 24-27\)](#) – provides access to NPDES General Permit for terms of the permit and to obtain a copy of the NOI for submittal to the NDEQ to obtain a Discharge # that allows work under the current permit.

The Contractor shall submit a hardcopy of the NOI to the NDEQ to obtain a Discharge No. The Stormwater Permit NOI requires signature. The NDEQ doesn't accept electronic signatures.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)



**Authorization to Discharge Under the
National Pollutant Discharge Elimination System (NPDES)
General NPDES Permit Number NER110000
for Storm Water Discharges from
Construction Sites to Waters of the State of Nebraska**

This NPDES general permit is issued in compliance with the provisions of the Federal Water Pollution Control Act (33 U.S.C. Secs. 1251 *et. seq.* as amended to date), the Nebraska Environmental Protection Act (Neb. Rev. Stat. Secs. 81-1501 *et. seq.* as amended to date), and the Rules and Regulations promulgated pursuant to these Acts. Application may be made under this general permit for authorization to discharge Storm Water from construction sites. Owners or Operators issued a discharge authorization under this general permit are required to comply with the limits, requirements, prohibitions, and conditions set forth herein. The issuance of a discharge authorization under this general permit does not relieve Permittees of other duties and responsibilities under the Nebraska Environmental Protection Act, as amended, or established by regulations promulgated pursuant thereto.

NPDES Permit Number: NER110000

This permit shall become effective on January 1, 2008.

This permit and the authorization to discharge shall expire at midnight, December 31, 2012

Pursuant to a Delegation Memorandum dated January 12, 1999 and signed by the Director, the undersigned hereby executes this document on behalf of the Director.

Signed this _____ day of _____, _____

Patrick W. Rice
Assistant Director



Nebraska Department of Environmental Quality

Construction Storm Water Notice of Intent (CSW-NOI)

Readiness to Apply (Circle "yes" or "no" as it applies to this project)

Does a reasonable potential exist for permit authorization to be limited? [Part I.C.3] YES NO
If the answer to this question is Yes, contact NDEQ at 402-471-4220 before proceeding with this CSW-NOI

Storm water Pollution Prevention Plan (SWPPP) Part III

a. Has a Storm Water Pollution Prevention Plan been developed for this project? YES NO
b. Has a qualified individual [Part III A] has prepared the SWPPP? YES NO

Has the following been incorporated into the SWPPP?

c. Site and activity descriptions as per Part III.B; YES NO
d. Sediment and pollution control measures and record keeping as per Part III.C; YES NO
e. Erosion prevention measures and record keeping as per Part III.C; YES NO
f. Inspections, maintenance of BMPs and associated record keeping as per Part III.E, I-J; YES NO
g. Final stabilization addressed as per Part III.M; YES NO
h. Does the SWPPP include documentation supporting a determination of permit eligibility with regards to endangered and threatened species and critical habitat? YES NO

If any questions in Storm Water Pollution Prevention Plan (SWPPP), "a - h" above, have been answered No, complete those requirements before proceeding with this CSW-NOI.

Construction Activity Information

New Construction Site Description

- a. Project Name:
b. Physical Address and County (Indicate general location description if no address is available):
c. Project Type: Residential Commercial/Industrial Linear Other
d. Project Size: Total Area (acres): Area to be disturbed (acres):
e. Identify surface waters within 1/2 mile of project boundary that will received storm water or discharge from permanent storm water management system.

- f. Water Body Type receiving storm water discharge (ditch, pond, creek, stream, river, etc.) _____
- g. Legal Description ⁽¹⁾: _____ Quarter of the _____ Quarter, or _____ Section _____, Township _____ N, Range _____ (E or W)
- h. Include a general location map with enough detail to identify the location of the construction site and waters of the state within one mile of the site. Has the map been included? YES NO
(e.g., USGS 7.5 minute quad map, a portion of a city or county map, or equivalent map)

i. SWPPP Designer, company, address and phone number:

_____	_____
First and Last Name	Company Name
_____	_____
Mailing Address	City, State, Zip Code
_____	_____
Phone Number	Email

j. SWPPP Location:

k. Project start date (approximate): _____

l. Project end date (estimated): _____

m. List any state or federally-listed threatened or endangered species, or state or federally-designated critical habitat that is in your project area to be covered by this permit.

Certifying Official Information

All permit applications shall be signed as per Title 119, Chapter 13 *Applications; Signatories* as follows:

002.01 For a corporation. By a **Responsible Corporate Officer**, which means:

- A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation, or
- The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations, the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

002.02 For a partnership or sole proprietorship. By a general partner or proprietor, respectively.

002.03 For a municipality, State, Federal, or other public agency.

- By either a principal executive officer of the agency, or
- A senior executive officer having responsibility for the operations of a principal geographic unit of the agency.

Certifying Official, company name, address, and phone number:

_____	_____
First and Last Name	Company Name
_____	_____
Phone Number	Title
_____	_____
Mailing Address	City, State, Zip Code

Phone Number	

Authorized Representative, company name, address, and phone number:

_____	_____
First and Last Name	Company Name
_____	_____
Phone Number	Title
_____	_____
Mailing Address	City, State, Zip Code

Existing Construction Site Project Description

- a. Are these changes in the construction site activity previously authorized? YES NO
- b. Is this Notice of Intent being completed for a construction site that is part of a larger common plan of development? YES NO

If either of the previous questions has been answered as YES provide the following information:

- c. NPDES General Permit Number NER110000: Permit Authorization No. NER1 _____*
 *This is the Permit Authorization Number assigned to the previously authorized construction site.

d. Project Name: _____

e. Physical Address and County of the Site (Indicate general location description if no address is available):

f. Project Size: Total Area (acres): _____ Area to be disturbed (acres): _____

g. Project Type: Residential ___ Commercial/Industrial ___ Linear ___ Other _____

h. Name of Receiving Waters: (Add attachments if more than two (2) bodies of water and/or Outfalls):
 Water Body Type (ditch, pond, creek, stream, river, etc.) _____

Certification

The appropriate individuals must sign information submitted on this CSW-NOI form as required in NPDES General Permit NER110000 Part VI.D.6 or the application would not be authorized.

- a. Certifying Official (if more than one, submit multiple copies of this page):
- b. Signatures:

Certifying Official / Date: _____ / _____

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Company Name: _____

Certifying Official Name/Title: _____ / _____

Mailing Address: _____

Telephone Number: (____) _____ (optional) E-Mail: _____

Company Name: _____

Authorized Representative Name/Title: _____ / _____

Mailing Address: _____

Telephone Number: (____) _____ (optional) Email Address: _____

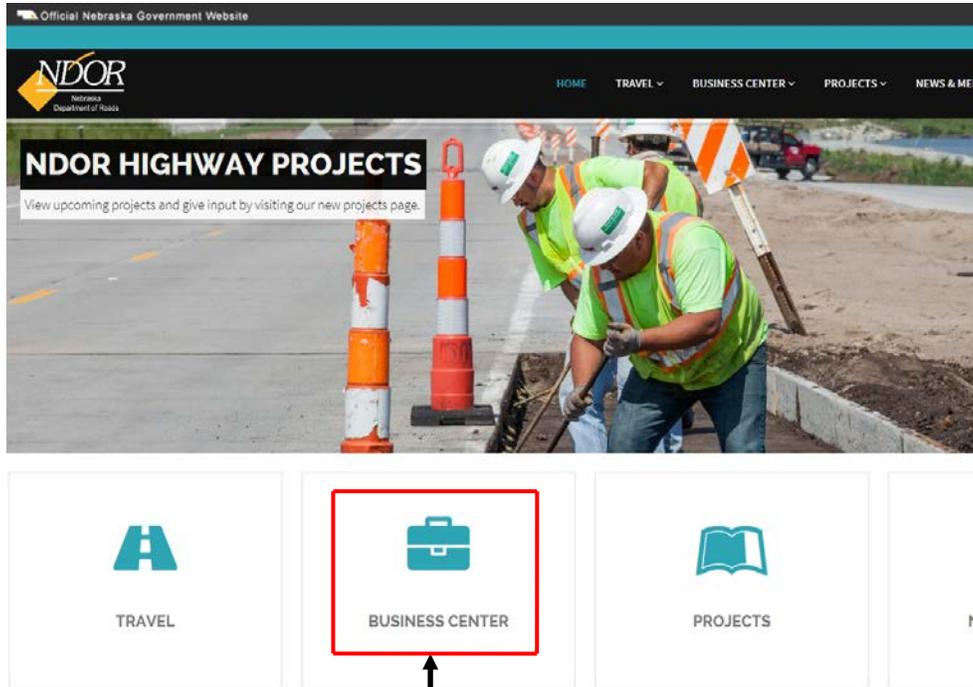
Submit this form to:

**Water Quality Division
Storm Water
Suite 400, The Atrium
1200 'N' Street
PO Box 98922
Lincoln NE 68509-8922**

Plant Site/Stockpile Site Request – Help File Contractor Instructions

December
2015

Plant Site/Stockpile Site Request Access – Access to the Plant Site/Stockpile Site Request and supporting Websites will be through the NDOR Website at this address – <http://www.dor.state.ne.us/>



Click on

"Business Center"

Business Center



Bid Opportunities

- Letting Schedule
- Capital Facilities - Buildings & Grounds Letting Information
- Highway, Bridge, and Local Project Letting Information
- Maintenance/Service Letting Information
- Prequalified Maintenance Letting Information
- Non-Prequalified Maintenance Letting Information
- Consultant Services Information

Click on

"Highway, Bridge, and Local Project Letting Information"

**Contract Lettings
Highway, Bridge & Local Project Lettings**

Contractor Updates

as of 7/06/2015

The Department of Roads has scheduled a Bid Letting to be held on:

October 8, 2015

and

October 22, 2015

Construction Lettings

[October 22, 2015 Contract Letting](#)

[October 8, 2015 Contract Letting](#)

[September 3, 2015 Contract Letting](#)

Construction Letting Archive

[Letting Archive](#)

Standard Plans List	Prequalified Contractors Listing
Frequently Asked Bidding Questions	Environmental Permits
Contractor Prequalification Package	Jobsite Posters & Payrolls
NDOR Bidding Checklist	Insurance Information
Publications & Standard Plans	Subcontractor/Supplier Quotations List User's Guide
Contractor E-Verify Certification - Sample Letter	Base Diesel Fuel Prices
Expedite Help	Contractor Site Use Request Borrow - Waste - Plant - Stockpile
Expedite 5.11A Software (Please backup your Digital ID!)	Form LLL-Disclosure of Lobbying Activities
Flagger Certification	ATCM Report

Click on ***"Contractor Site Use Request Borrow – Waste – Plant – Stockpile"***

Overview of the NDOR Contractor Site Use Request Web Site

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)

[Borrow Site / Waste Site Request Form](#) – provides access to the NDOR Request Form for viewing, printing or downloading.

[Plant Site / Stockpile Site Request Form](#) – provides access to the NDOR Request Form for viewing, printing or downloading.

[Contractor Site Use Request – Help File](#) - Help Files for the Contractor, Regulatory Agencies and the NDOR

[Platte River System Reference Map](#) – provides access to the NDNR River Basins Map to determine if the site may require a “Depletion Offset”.

[NRCS Web Soil Survey](#) – provides access to the NRCS Soil Survey Map for soil type information.

[Aerial Photos](#) – [Google Earth](#) is the recommended site to access aerial photos to identify location of requested site. This option provides a link to the [Google Earth Internet Site](#).

[Submit Contractor Site Use Request](#) – provides the Contractor an E-mail access for electronic submittal of request to the NDOR Construction Division.

[Contractor Site Use Request – Review / Research](#) – provides the Contractor and Regulatory Agencies access to Borrow – Waste – Plant – Stockpile Site Request for review and research in the NDOR Document Repository.

[Agency Response](#) - provides the Regulatory Agencies an E-mail access for electronic submittal of decision, authorization and other documentation to the NDOR Construction Division and all Regulatory Agencies.

[NPDES General Permit \(Notice of Intent – Attachment 1, Pg. 24-27\)](#) – provides access to NPDES General Permit for terms of the permit and to obtain a copy of the NOI for submittal to the NDEQ to obtain a Discharge # that allows work under the current permit.

Plant Site/Stockpile Site Request Identification and Evaluation – Access

Plant Site / Stockpile Site Request Form – provides access to the NDOR Request Form for viewing, printing or downloading.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form	
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form	
Contractor Site Use Request - Help File	
Platte River System Reference Map	
NRCS Web Soil Survey	
Aerial Photos - Google Earth (recommended site) link provided	
Submit Contractor Site Use Request	
Contractor Site Use Request - Review/Research	
Agency Response	
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)	

Selection of ***“View”*** allows you to view or print the form. This selection requires you to fill the form out by hand.

Selection of ***“Download”*** allows you to ***“Save”*** the form to the file of your choice on your computer. This selection will allow you to fill the form out electronically.

Plant Site/Stockpile Site Request Identification and Evaluation – Preparation

The Contractor will prepare the Plant Site/Stockpile Site Request Identification and Evaluation Form providing all required information.



Plant Site/Stockpile Site Request Identification and Evaluation

This information is entered by the Contractor and obtained from the Contract.

Project No.: _____
Control No(s): _____
Project Location: _____
County(s): _____

This information is entered by the NDOR

TO BE COMPLETED BY NDOR

Site ID No.: _____ Project COE Permit: _____ Date Received: _____

This information is entered by the Contractor. Identify the site precisely.

Provide an aerial photo or topographical map depicting the site. Attach 4 pictures of the site.

This information is entered by the Contractor.

This information is entered by the Contractor.

Site Location and Ownership

1. Identify the precise location of the site (*to the nearest 2½ acres*).

_____ 1/4, of _____ 1/4, of _____ 1/4, of _____ 1/4, of Section _____ T- _____ -N R- _____ - _____

a. Attach a copy of an aerial photo or a copy of an USGS topographic map precisely depicting the site location and haul roads.

b. Attach photographs that provide an accurate depiction of existing site characteristics (*minimum of 4*).

2. Site is owned by:

Private Owner Commercial/Business State/County/City Government Federal Government

3. Name of Owner: _____
Address: _____
Phone No.: _____

Site Requestor

This information is entered by the Contractor.

This information is entered by the Contractor.

4. Requesting Contractor: _____
Address: _____
Contact Person: _____
Phone No.: _____
Email Address: _____

5. This site will be used for: Plant Stockpile

a. Is this site permitted by a NDEQ Industrial Stormwater Permit? Yes No
If Yes, NDEQ Industrial Stormwater Permit No. _____

b. Is this site permitted by a NDEQ Construction Stormwater Permit? Yes No
If Yes, NDEQ Construction Stormwater Permit No. _____

This information is entered by the Contractor.

6. This site is currently used for:

- Commercial Material Site
- Urban/Suburban Residential
- Row Crop Agriculture
- Pasture
- Other (explain)

Explanation:

This information is entered by the Contractor.

7. Vegetation Cover is:

- Grass
- Trees
- Weeds
- Crops
- Other (explain)

Explanation:

This information is entered by the Contractor.

a. Will any trees be removed that are 3 inches or greater diameter @ breast height (48 inches above ground level)? Yes No

This information is entered by the Contractor.

8. Give site dimensions and orientation (NE – SW, etc.) for proposed site limits:

Length (in feet) _____ Orientation: _____

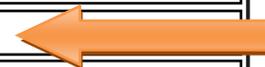
Width (in feet) _____ Orientation: _____

SUBMIT TO:

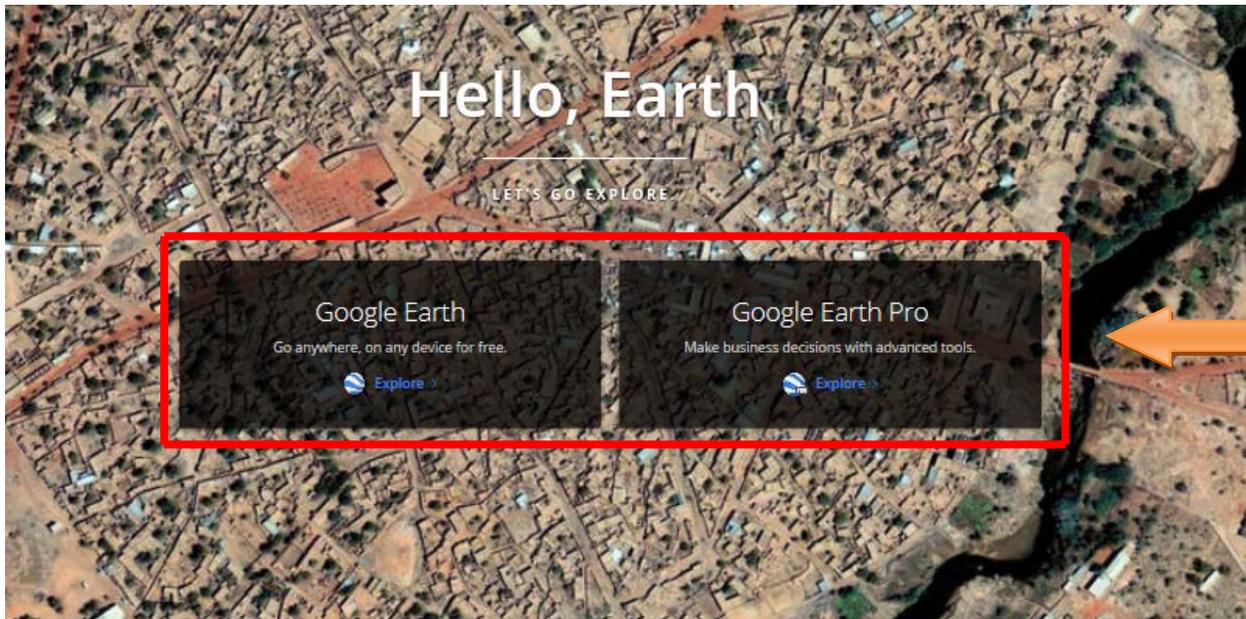
Nebraska Department of Roads
 Construction Division
 PO Box 94759
 Lincoln NE 68509-4759
 FAX (402) 479-4854

Aerial Photos – Google Earth is the recommended site to access aerial photos to identify location of requested site. This option provides a link to the Google Earth Internet Site. Use this site or one of your choice.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - <u>Google Earth</u> (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)



Select **"Aerial Photos"** to access Google Earth or you may use any other site of your choice.



You can choose either:

Google Earth (Use of this software is free.)

or

Google Earth Pro (Use of this software is free.)

Locate and Delineate the Site – Plant Site or Stockpile Site and Haul Road



Plant Site/Stockpile Site Request Identification and Evaluation – Submittals

The Contractor is required to submit the Plant Site/Stockpile Site Request to the following:

- Nebraska Department of Roads
- Nebraska Department of Environmental Quality
- Local Public Agency (Only if local mining permits are required)

Nebraska Department of Roads

The NDOR will accept Plant Site/Stockpile Site Request submittals as follows:

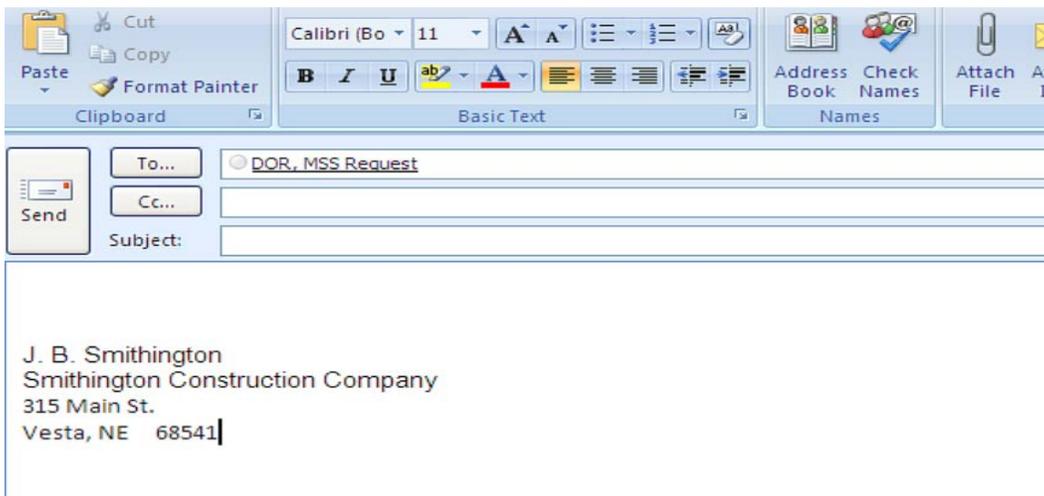
- NDOR Website using the “Submit Contractor Site Use Request” Option
- US Postal Service
- Hand delivered

The NDOR preferred method is:

Submit Contractor Site Use Request – provides the Contractor an E-mail access for electronic submittal of request to the NDOR Construction Division.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)

Select “***Submit Contractor Site Use Request***” – You will be linked to your e-mail system with a default “***To***” address that will notify NDOR Construction Division Personnel of your request. Attach your request and supporting documentation to the e-mail and the NDOR will post it to the “***Contractor Site Use Request – Review / Research***” module.



The Contractor will submit the following information to the NDOR:

- Completed Plant Site/Stockpile Site Request Identification and Evaluation Form
- Aerial photo or topographical map precisely depicting the site location and haul roads
- Photographs accurately depicting the existing site characteristics of the site (minimum of four)

Local Government Mining Permits

Local mining permits may be required. The Contractor is responsible to research and obtain necessary mining permits required by Local Government

Nebraska Department of Environmental Quality (NDEQ)

[NPDES General Permit \(Notice of Intent – Attachment 1, Pg. 24-27\)](#) – provides access to NPDES General Permit for terms of the permit and to obtain a copy of the NOI for submittal to the NDEQ to obtain a Discharge # that allows work under the current permit.

The Contractor shall submit a hardcopy of the NOI to the NDEQ to obtain a Discharge No. The Stormwater Permit NOI requires signature. The NDEQ doesn't accept electronic signatures.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)



**Authorization to Discharge Under the
National Pollutant Discharge Elimination System (NPDES)
General NPDES Permit Number NER110000
for Storm Water Discharges from
Construction Sites to Waters of the State of Nebraska**

This NPDES general permit is issued in compliance with the provisions of the Federal Water Pollution Control Act (33 U.S.C. Secs. 1251 *et. seq.* as amended to date), the Nebraska Environmental Protection Act (Neb. Rev. Stat. Secs. 81-1501 *et. seq.* as amended to date), and the Rules and Regulations promulgated pursuant to these Acts. Application may be made under this general permit for authorization to discharge Storm Water from construction sites. Owners or Operators issued a discharge authorization under this general permit are required to comply with the limits, requirements, prohibitions, and conditions set forth herein. The issuance of a discharge authorization under this general permit does not relieve Permittees of other duties and responsibilities under the Nebraska Environmental Protection Act, as amended, or established by regulations promulgated pursuant thereto.

NPDES Permit Number: NER110000

This permit shall become effective on January 1, 2008.

This permit and the authorization to discharge shall expire at midnight, December 31, 2012

Pursuant to a Delegation Memorandum dated January 12, 1999 and signed by the Director, the undersigned hereby executes this document on behalf of the Director.

Signed this _____ day of _____, _____

Patrick W. Rice
Assistant Director



Construction Storm Water Notice of Intent (CSW-NOI)

Readiness to Apply (Circle "yes" or "no" as it applies to this project)

Does a reasonable potential exist for permit authorization to be limited? [Part I.C.3] **YES NO**
If the answer to this question is Yes, contact NDEQ at 402-471-4220 before proceeding with this CSW-NOI

Storm water Pollution Prevention Plan (SWPPP) Part III

a. Has a Storm Water Pollution Prevention Plan been developed for this project? **YES NO**
b. Has a qualified individual [Part III A] has prepared the SWPPP? **YES NO**

Has the following been incorporated into the SWPPP?

c. Site and activity descriptions as per Part III.B; **YES NO**
d. Sediment and pollution control measures and record keeping as per Part III.C; **YES NO**
e. Erosion prevention measures and record keeping as per Part III.C; **YES NO**
f. Inspections, maintenance of BMPs and associated record keeping as per Part III.E, I-J; **YES NO**
g. Final stabilization addressed as per Part III.M; **YES NO**
h. Does the SWPPP include documentation supporting a determination of permit eligibility with regards to endangered and threatened species and critical habitat? **YES NO**

If any questions in Storm Water Pollution Prevention Plan (SWPPP), "a – h" above, have been answered No, complete those requirements before proceeding with this CSW-NOI.

Construction Activity Information

New Construction Site Description

a. Project Name: _____
b. Physical Address and County (Indicate general location description if no address is available):

c. Project Type: Residential ___ Commercial/Industrial ___ Linear ___ Other _____
d. Project Size: Total Area (acres): _____ Area to be disturbed (acres): _____
e. Identify surface waters within ½ mile of project boundary that will received storm water or discharge from permanent storm water management system.

- f. Water Body Type receiving storm water discharge (ditch, pond, creek, stream, river, etc.) _____
- g. Legal Description ⁽¹⁾: _____ Quarter of the _____ Quarter, or _____ Section _____, Township _____ N, Range _____ (E or W)
- h. Include a general location map with enough detail to identify the location of the construction site and waters of the state within one mile of the site. Has the map been included? YES NO
(e.g., USGS 7.5 minute quad map, a portion of a city or county map, or equivalent map)
- i. SWPPP Designer, company, address and phone number:

First and Last Name	Company Name
Mailing Address	City, State, Zip Code
Phone Number	Email
- j. SWPPP Location:

- k. Project start date (approximate): _____
- l. Project end date (estimated): _____
- m. List any state or federally-listed threatened or endangered species, or state or federally-designated critical habitat that is in your project area to be covered by this permit.

Certifying Official Information

All permit applications shall be signed as per Title 119, Chapter 13 *Applications; Signatories* as follows:

002.01 For a corporation. By a **Responsible Corporate Officer**, which means:

- A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation, or
- The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

002.02 For a partnership or sole proprietorship. By a general partner or proprietor, respectively.

002.03 For a municipality, State, Federal, or other public agency.

- By either a principal executive officer of the agency, or
- A senior executive officer having responsibility for the operations of a principal geographic unit of the agency.

Certifying Official, company name, address, and phone number:

_____	_____
First and Last Name	Company Name
_____	_____
Phone Number	Title
_____	_____
Mailing Address	City, State, Zip Code

Phone Number	

Authorized Representative, company name, address, and phone number:

_____	_____
First and Last Name	Company Name
_____	_____
Phone Number	Title
_____	_____
Mailing Address	City, State, Zip Code

Existing Construction Site Project Description

- a. Are these changes in the construction site activity previously authorized? YES NO
- b. Is this Notice of Intent being completed for a construction site that is part of a larger common plan of development? YES NO

If either of the previous questions has been answered as YES provide the following information:

- c. NPDES General Permit Number NER110000: Permit Authorization No. NER1 _____ *
- *This is the Permit Authorization Number assigned to the previously authorized construction site.

d. Project Name: _____

e. Physical Address and County of the Site (Indicate general location description if no address is available):

f. Project Size: Total Area (acres): _____ Area to be disturbed (acres): _____

g. Project Type: Residential ___ Commercial/Industrial ___ Linear ___ Other _____

h. Name of Receiving Waters (Add attachments if more than two (2) bodies of water and/or Outfalls):
Water Body Type (ditch, pond, creek, stream, river, etc.) _____

Certification

The appropriate individuals must sign information submitted on this CSW-NOI form as required in NPDES General Permit NER110000 Part VI.D.6 or the application would not be authorized.

a. Certifying Official (if more than one, submit multiple copies of this page):

b. Signatures:

Certifying Official / Date: _____ / _____

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Company Name: _____

Certifying Official Name/Title: _____ / _____

Mailing Address: _____

Telephone Number: (____) _____ (optional) E-Mail: _____

Company Name: _____

Authorized Representative Name/Title: _____ / _____

Mailing Address: _____

Telephone Number: (____) _____ (optional) Email Address: _____

Submit this form to:

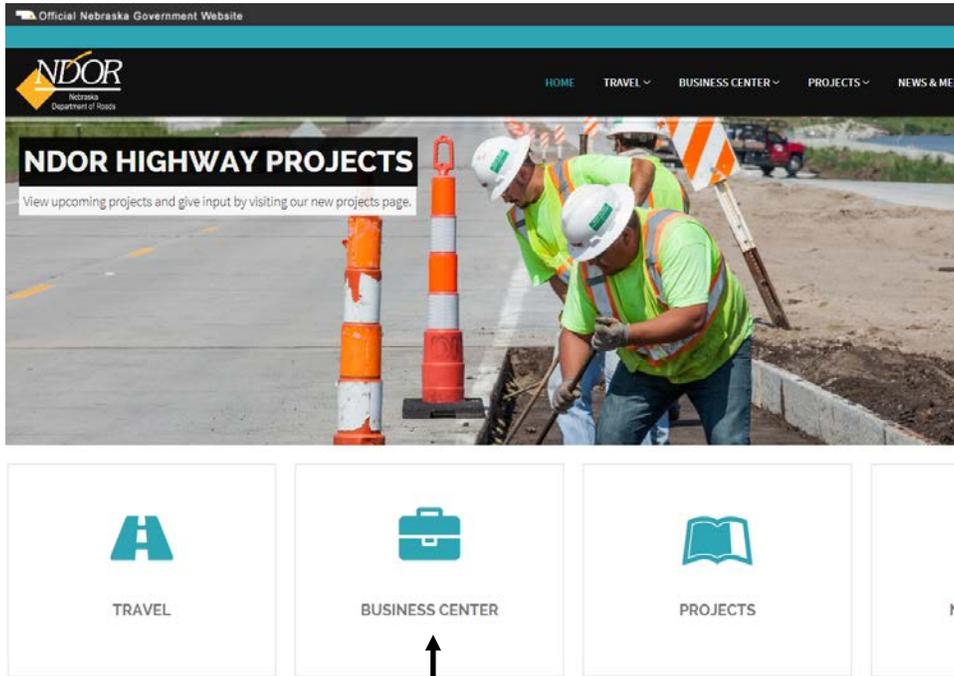
Water Quality Division
Storm Water
Suite 400, The Atrium
1200 'N' Street
PO Box 98922
Lincoln NE 68509-8922

Contractor Site Use Request – Help File

Contractor Site Research Instructions

December
2015

Contractor Site Use Request Research Access – Access to Contractor Sites previously requested will be through the NDOR Website at this address – <http://www.dor.state.ne.us/>



Click on ***“Business Center”***

Business Center



Bid Opportunities

- [Letting Schedule](#)
- [Capital Facilities - Buildings & Grounds Letting Information](#)
- [Highway, Bridge, and Local Project Letting Information](#)
- [Maintenance/Service Letting Information](#)
- [Prequalified Maintenance Letting Information](#)
- [Non-Prequalified Maintenance Letting Information](#)
- [Consultant Services Information](#)

Click on ***“Highway, Bridge, and Local Project Information”***

**Contract Lettings
Highway, Bridge & Local Project Lettings**

Contractor Updates

as of 7/06/2015

The Department of Roads has scheduled a Bid Letting to be held on:

October 8, 2015

and

October 22, 2015

Construction Lettings

[October 22, 2015 Contract Letting](#)

[October 8, 2015 Contract Letting](#)

[September 3, 2015 Contract Letting](#)

Construction Letting Archive

[Letting Archive](#)

Standard Plans List	Prequalified Contractors Listing
Frequently Asked Bidding Questions	Environmental Permits
Contractor Prequalification Package	Jobsite Posters & Payrolls
NDOR Bidding Checklist	Insurance Information
Publications & Standard Plans	Subcontractor/Supplier Quotations List User's Guide
Contractor E-Verify Certification - Sample Letter	Base Diesel Fuel Prices
Expedite Help	Contractor Site Use Request Borrow - Waste - Plant - Stockpile
Expedite 5.11A Software (Please backup your Digital ID!)	Form LLL-Disclosure of Lobbying Activities
Flagger Certification	ATCM Report

Click on

"Contractor Site Use Request

Borrow – Waste – Plant – Stockpile"

Overview of the NDOR Contractor Site Use Request Website

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)

[Borrow Site / Waste Site Request Form](#) – provides access to the NDOR Request Form for viewing, printing or downloading.

[Plant Site / Stockpile Site Request Form](#) – provides access to the NDOR Request Form for viewing, printing or downloading.

[Contractor Site Use Request – Help File](#) - Help Files for the Contractor, Regulatory Agencies and the NDOR

[Platte River System Reference Map](#) – provides access to the NDNR River Basins Map to determine if the site may require a “Depletion Offset”.

[NRCS Web Soil Survey](#) – provides access to the NRCS Soil Survey Map for soil type information.

[Aerial Photos](#) – [Google Earth](#) is the recommended site to access aerial photos to identify location of requested site. This option provides a link to the [Google Earth Internet Site](#).

[Submit Contractor Site Use Request](#) – provides the Contractor an E-mail access for electronic submittal of request to the NDOR Construction Division.

[Contractor Site Use Request – Review / Research](#) – provides the Contractor and Regulatory Agencies access to Borrow – Waste – Plant – Stockpile Site Request for review and research in the NDOR Document Repository.

[Agency Response](#) - provides the Regulatory Agencies an E-mail access for electronic submittal of decision, authorization and other documentation to the NDOR Construction Division and all Regulatory Agencies.

[NPDES General Permit \(Notice of Intent – Attachment 1, Pg. 24-27\)](#) – provides access to NPDES General Permit for terms of the permit and to obtain a copy of the NOI for submittal to the NDEQ to obtain a Discharge # that allows work under the current permit.

Contractor Site Research Access

Contractors will access the Borrow – Waste – Plant – Stockpile Site Research for previously Contractor requested sites thru the **“Contractor Site Use Request – Review / Research”** module on the NDOR Website.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)

Click on ***“Contractor Site Use Request – Review / Research”***

If you are a **Registered User** enter your **“User Name”** and **“Password”**

NOTE:
Use the HTML radio button as a standard.
If you select ActiveX, you may be prompted to install an ActiveX Control. Please contact your Department Technical Support Personnel for assistance.

Click on ***“Login”***

If you are a **NEW USER**, you will be required to register for a personal log in using a State of Nebraska Public Account to access the documents. You will need to complete the following steps to gain access.



PUBLIC LOGIN

Domain

User Name

Password

ActiveX HTML

NEW USERS

If you are a first time user and have not yet registered for an account, click the link below and follow the instructions

[Register Here \(Non-State Employees\)](#)

Click on

"Register Here"

This screen will appear. Enter all of the information.



NEW ACCOUNT REGISTRATION

* Required

User Information

[Field Requirements](#)

First Name *

Last Name *

Email Address *

Confirm Email *

Login Information

Username *

Password *

Confirm Password * [Password Rules](#)

Password reminder questions

Question One *

Your Answer *

Question Two *

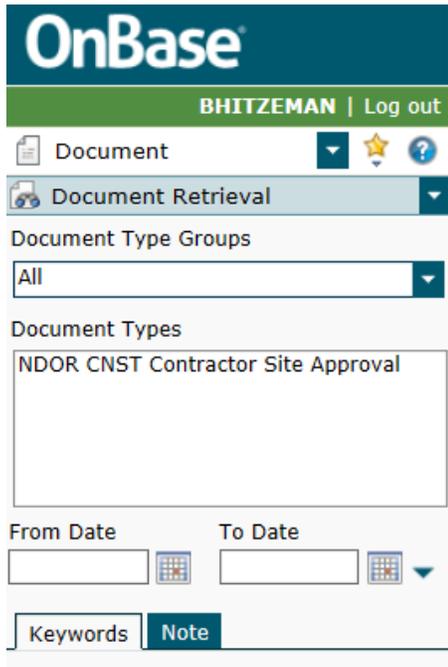
Your Answer *

Question Three *

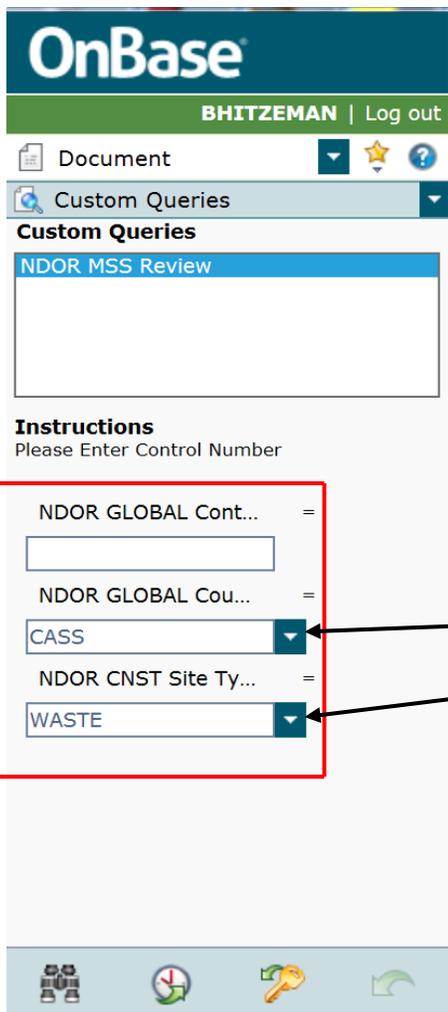
Your Answer *

When completed Click on ***"Register Account"*** E-mail Chad Heskett (chad.heskett@nebraska.gov) requesting access to the ***Contractor Site Approval Document Group***. ***Please provide your chosen User Name in this E-mail***. A return E-mail will be sent to notify you that your ***OnBase*** account has been activated.

When you have successfully Logged In, this screen will appear.



Click on **"Document Retrieval"** Drop Down List and select **"Custom Queries"**



Select **"NDOR MSS Review"**

Upon selection of the **"NDOR MSS Review"** query, search fields will be available to identify previously requested borrow, waste, plant or stockpile sites. The search is based on County and Site Type data.

ENTER the following information:

NDOR GLOBAL County – Dropdown list contains all 93 Nebraska Counties.

NDOR GLOBAL Site Type – Dropdown list contains the four MSS Site Types.

OnBase allows the user to select multiple Counties or Site Types by clicking on the Field Title: **NDOR GLOBAL County** and **NDOR GLOBAL Site Type**. Additional fields will become available based on the number of times the Field Title is clicked.

To "Reset" the search, click on the **"KEY ICON"** .

Click on the **"BINOCULARS ICON"**  to initiate the search.

NDOR CNST Site ID	NDOR CNST Site Type	NDOR CNST MSS Document Description	NDOR GLOBAL County
WS1	WASTE	SITE REQUEST	CASS
WS1	WASTE	HISTORICAL-CULTURAL DECISION	CASS
WS1	WASTE	404 PERMIT DECISION	CASS
WS1	WASTE	T&E SPECIES DECISION	CASS
WS1	WASTE	FINAL SITE USE DECISION	CASS

This screen will appear with the saved documents. Double click on your desired document.

NDOR
Nebraska
Department of Roads

Borrow Site/Waste Site Request Identification and Evaluation

Project No.: BRO-7013(10)
 Control No(s): 12658
 Project Location: Greenwood Northeast
 County(s): Cass

TO BE COMPLETED BY NDOR

Site ID No.: WS1 Project COE Permit: 2013-1998-WEH Date Received: 11-16-15

Revision 1 of 1 0 Note(s) 0 Thread(s)

The document you selected will appear in the lower portion of the window. You may view the entire document using the Scroll Bar. The Tool Bar at the top of the document allows you to:

1. Save the document
2. Print the document
3. Decrease the viewing size
4. Increase the viewing size

Document Naming Convention

Documents will be identified in **OnBase**, by the following Key Words:

1. **Site Type**

Borrow

Waste

Plant

Stockpile

2. **Site ID & Site No.** (number increases for each additional site requested)

BS for Borrow Sites

BS1 – BS2 – BS3 – BS4 – etc.

WS for Waste Sites

WS1 – WS2 – WS3 – WS4 – etc.

PS for Plant Sites

PS1 – PS2 – PS3 – PS4 – etc.

SS for Stockpile Sites

SS1 – SS2 – SS3 – SS4 – etc.

3. **Document Description**

Site Request

PR Depletion Analysis

PR Depletion LOA

Historical/Cultural Decision

T & E Species Decision

404 Permit Decision

Final Site Use Decision

Contractor Site Use Request – Help File

NDOR – LCO Instructions

December
2015

Borrow – Waste – Plant – Stockpile Site Request Receipt – When a Borrow – Waste – Plant – Stockpile Site Use Request is received from the Contractor, verify the following:

- Request was submitted using the appropriate request form:
 - Borrow Site/Waste Site Request Identification and Evaluation – Form DR Form 119 October 2015
 - Plant Site/Stockpile Site Request Identification and Evaluation – Form DR Form 56 October 2015
- Correct information is entered on the request
- Aerial or Topographical Maps are attached
- Photos of the site are attached
- Enter the following information on the Request Identification and Evaluation Form:

- Site ID No. (Refer to Site Approval Tracking Form to determine Site ID No.)

Site ID Convention

BS for Borrow Sites & **Site No.** **BS1 – BS2 – BS3 – BS4 – etc.**
WS for Waste Sites & **Site No.** **WS1 – WS2 – WS3 – WS4 – etc.**
PS for Plant Sites & **Site No.** **PS1 – PS2 – PS3 – PS4 – etc.**
SS for Stockpile Sites & **Site No.** **SS1 – SS2 – SS3 – SS4 – etc.**

- Project COE Permit (Refer to Contract to determine if COE Permit exists)
 - If contract has COE Permit – enter the Permit Number
 - If contract does not have COE Permit – enter “Not Applicable”
- Date Received



Borrow/Waste DR Form 119
or
Plant/Stockpile DR Form 56
Request Identification and Evaluation Form

Project No.:

Control No(s):

Project Location:

County(s):

TO BE COMPLETED BY NDOR

Site ID No.: Project COE Permit: Date Received:

Site Location and Ownership

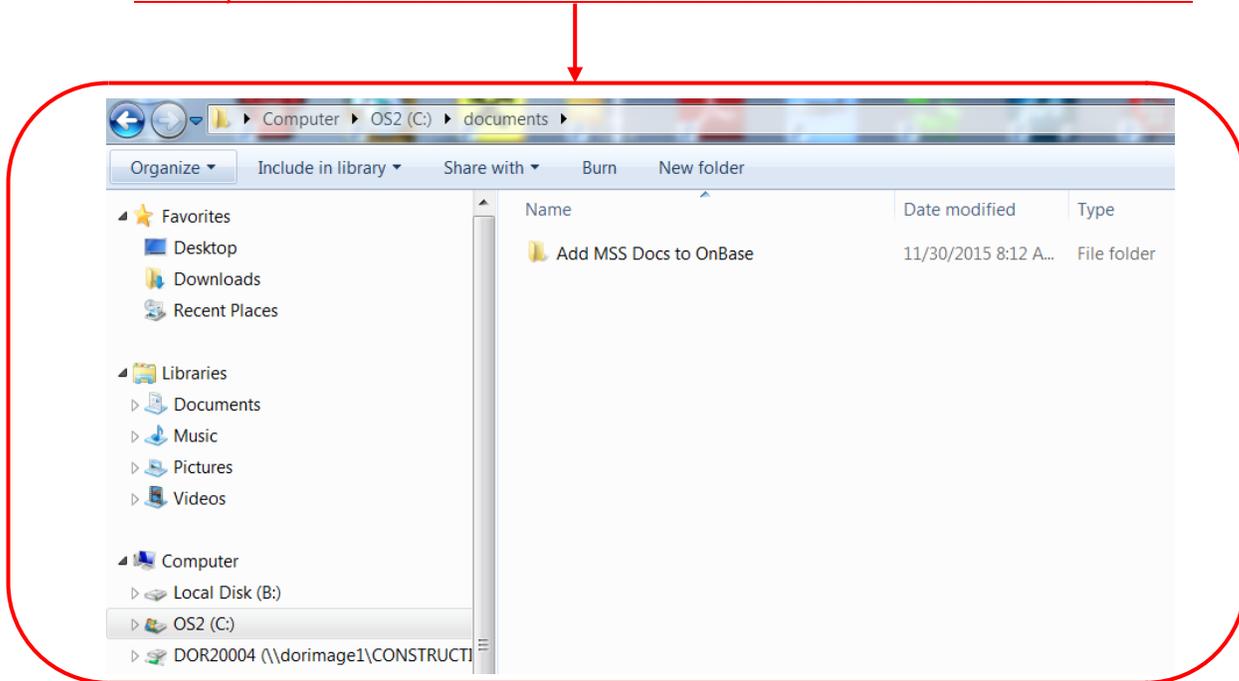
1. Identify the precise location of the site (to the nearest 2½ acres)

¼, of ¼, of ¼, of ¼, of Section T- -N, R- -

- Record request on the appropriate Site Approval Tracking Form
 - Located at Dorimage1/Construction/FINAL REVIEW SECTION
 - Review to determine correct Site ID No. sequence.

Scan and File Contractor Site Use Request – Scan the Contractor Site Use Request to create a PDF in order to “Upload” documents to **OnBase** and provide access to the **Public Login Domain Registered Users**.

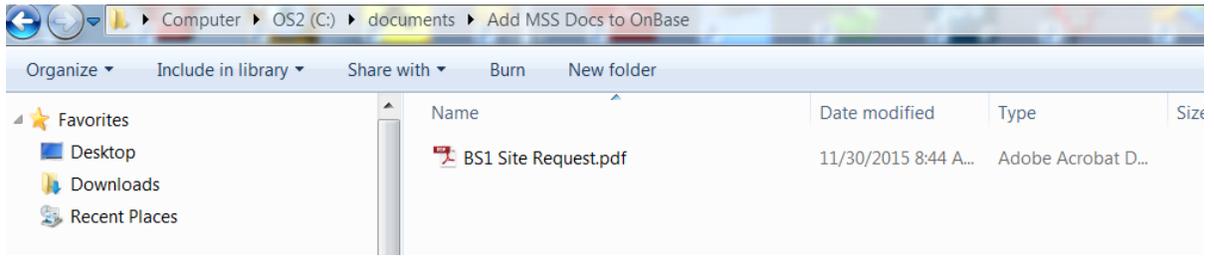
- Scan the “Contractor Site Use Request Identification and Evaluation” Form and attachments to your E-mail
 - Use Copy Machine [this will be sent to your E-mail Account]
 - Set documents in Feeder Tray
 - Select Scanner
 - Select your name
 - Press “**Start**”
 - From your E-mail Account, Save the PDF to the following file on your computer:
 - “**Local Disk (C:)\documents\Add MSS Docs to OnBase**” folder
- Note: Delete document when saved in OnBase**
You may need to create the “Add MSS Docs to OnBase” folder in the “documents” folder



- Rename the document. Use the following document naming convention.
 - **Site ID & Site No.** (number increases for each additional site requested)
 - BS** for Borrow Sites & **Site No.** **BS1 – BS2 – BS3 – BS4 – etc.**
 - WS** for Waste Sites & **Site No.** **WS1 – WS2 – WS3 – WS4 – etc.**
 - PS** for Plant Sites & **Site No.** **PS1 – PS2 – PS3 – PS4 – etc.**
 - SS** for Stockpile Sites & **Site No.** **SS1 – SS2 – SS3 – SS4 – etc.**
 - **Document Description**
 - Site Request**
 - PR Depletion Analysis**
 - PR Depletion LOA**
 - Historical/Cultural Decision**
 - T & E Species Decision**
 - 404 Permit Decision**
 - Final Site Use Decision**

Example for a Contractor Borrow Site Request:

BS1 Site Request



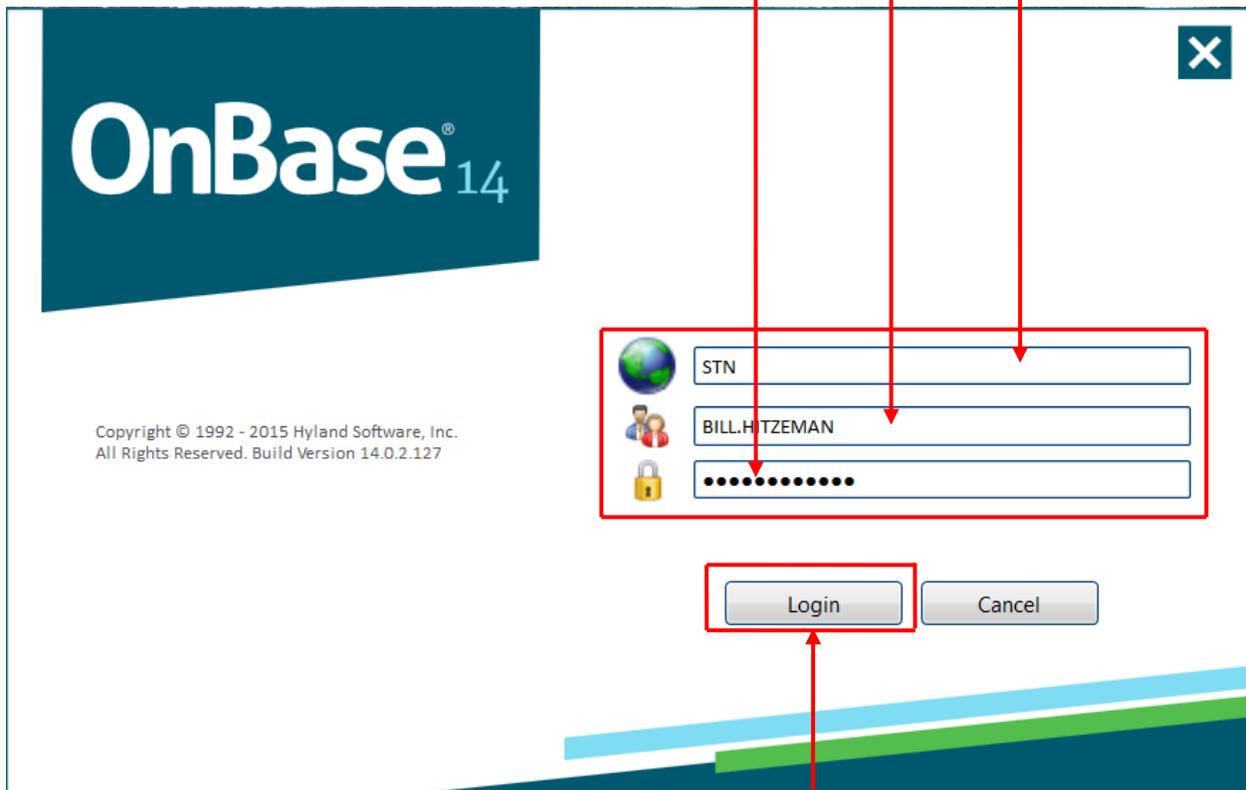
Uploading Documents to OnBase – This provides for record retention of documents in **OnBase** and access to documents for **NDOR Employees** and **Public Login Domain Registered Users**.

Double Click on the **OnBase** Desktop Icon



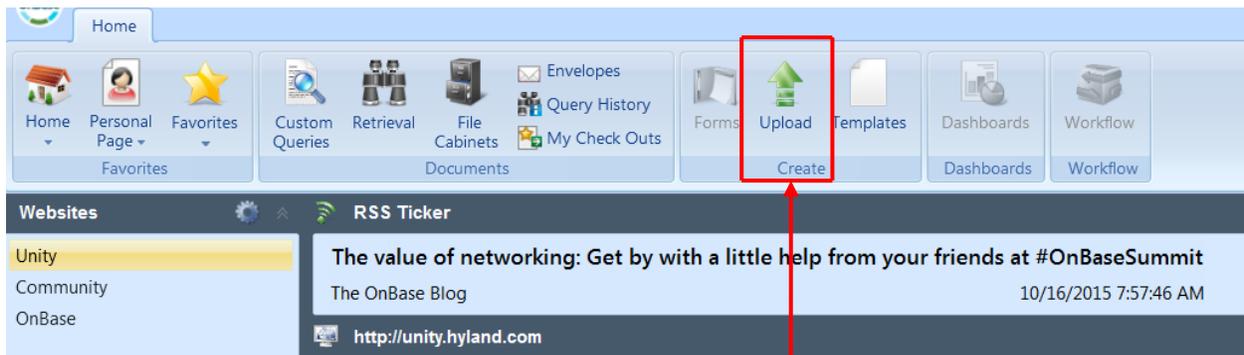
Enter the following to log into **OnBase**:

Domain Field: STN
User Name: Your Name
Password: Your E-mail Password



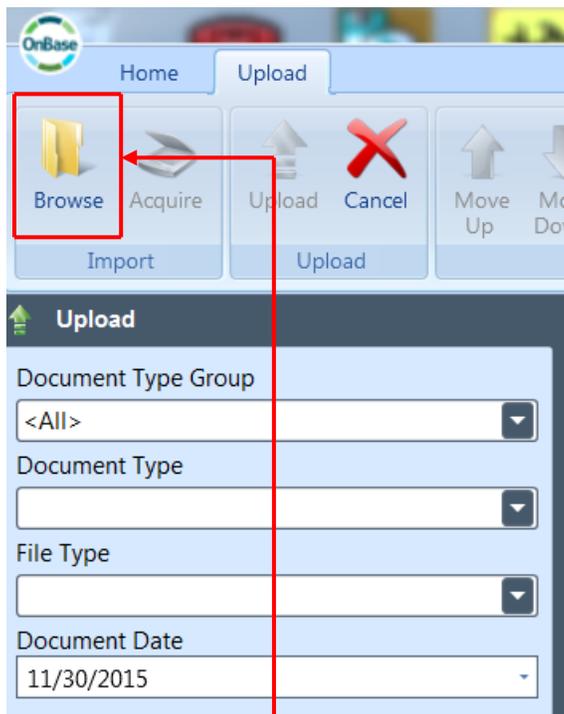
Click on "Login"

The following screen will appear after you login.



Click on **“Upload”** 

The following screen will appear.

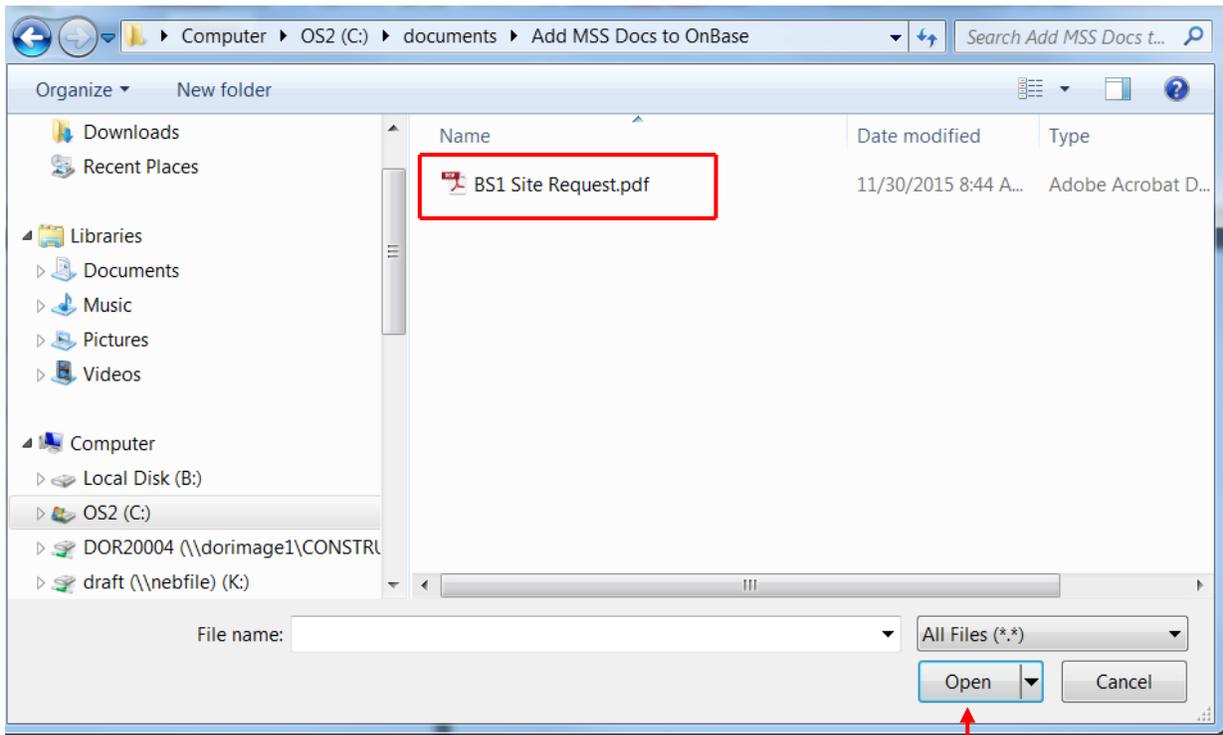


Click on **“Browse”**

The following screen will appear.

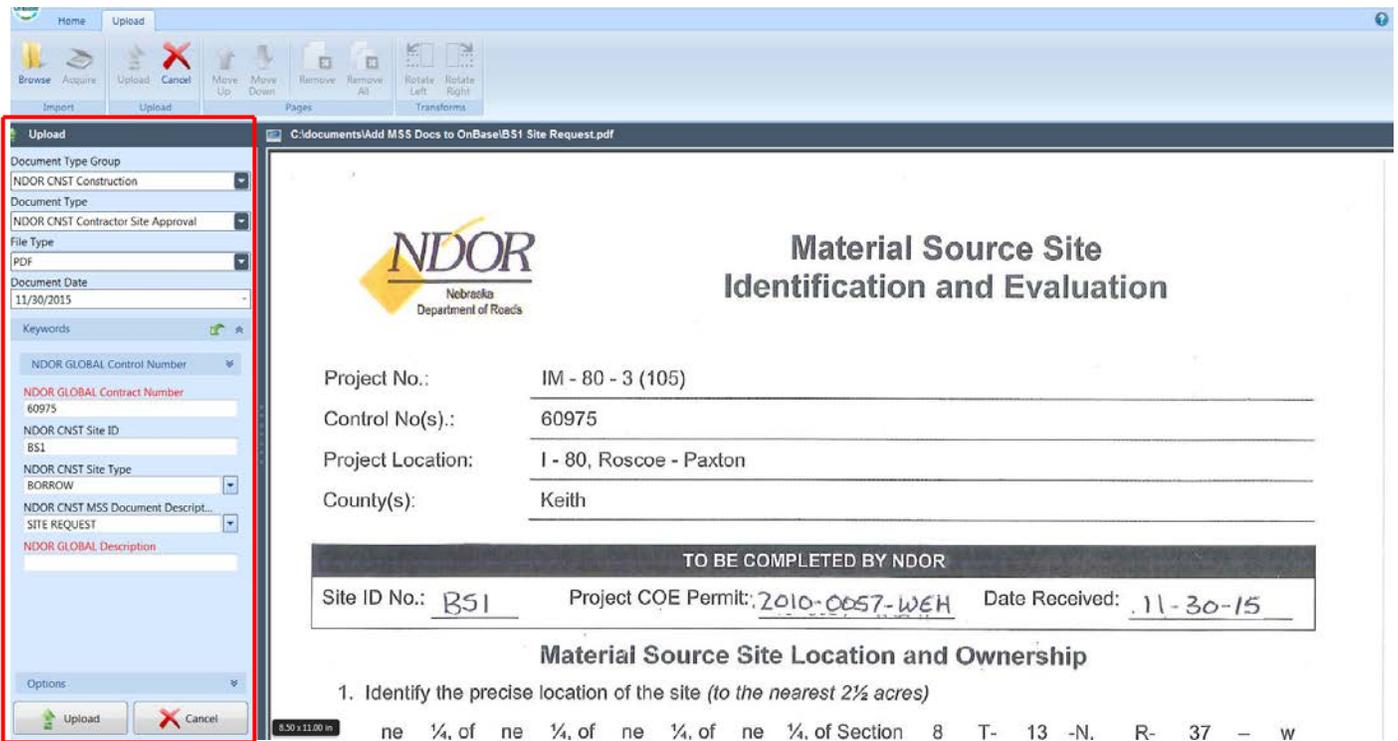
Select **“Computer – OS2 (C:) – documents – Add MSS Docs to OnBase”**.

Highlight the document to be stored in **OnBase**.



Click on **“Open”**

The document will open and the following screen will appear.



See next page for detail.

Upload

Document Type Group
 NDOR CNST Construction

Document Type
 NDOR CNST Contractor Site Approval

File Type
 PDF

Document Date
 12/02/2015

Keywords

NDOR GLOBAL Control Number

NDOR GLOBAL Control Number
 12831

NDOR GLOBAL Project Number
 STP-HSIP-66-6(104)

NDOR GLOBAL Project Location
 Ithaca - Ashland

NDOR GLOBAL Highway
 066

NDOR GLOBAL District
 1

NDOR GLOBAL Reference Post...
 96.430000

NDOR GLOBAL County
 SAUNDERS

NDOR GLOBAL Contract Number
 12831

NDOR CNST Site ID
 BS1

NDOR CNST Site Type
 BORROW

NDOR CNST MSS Document Des...
 SITE REQUEST

NDOR GLOBAL Description
 MSS Document

Options

Upload Cancel

Document Type Group
 Select NDOR CNST Construction from the Dropdown List.

Document Type
 Select NDOR CNST Contractor Site Approval from the Dropdown List.

File Type and Document Date
 These fields should automatically populate with "PDF" and the current date.

NDOR GLOBAL Control Number
 Enter the Project Control Number
 Additional project information will populate in the following fields: Location, Highway No., NDOR District, Beginning & Ending Reference Posts and County.

NDOR GLOBAL Contract Number
 Enter the Project Contract Number

NDOR CNST Site ID
 Enter the Site ID

BS for Borrow Sites & Site No.	BS1 – BS2 – BS3 – BS4 – etc.
WS for Waste Sites & Site No.	WS1 – WS2 – WS3 – WS4 – etc.
PS for Plant Sites & Site No.	PS1 – PS2 – PS3 – PS4 – etc.
SS for Stockpile Sites & Site No.	SS1 – SS2 – SS3 – SS4 – etc.

Site number increases for each additional site requested.

NDOR CNST Site Type
 Select the Site Type from the Keyword Dropdown List.
 Keywords: Borrow – Waste – Plant – Stockpile

NDOR CNST MSS Document Description
 Select the Document Description from the Keyword Dropdown List.
 Keywords: Site Request – PR Depletion Analysis – PR Depletion LOA – Historical/Cultural Decision – T & E Species Decision – 404 Permit Decision – Final Site Use Decision

NDOR GLOBAL Description
 Enter MSS Document

Click on "Upload" The document is saved in OnBase.

Agency Notification of Contractor Site Use Request – The NDOR Construction Division will notify the following Regulatory Agencies, as appropriate, that a Contractor Site Use Request has been received and can be accessed from the “**Contractor Site Use Request – Review / Research**” module on the NDOR Website:

- **Army Corps of Engineers** (404 Permit)
- **Nebraska Department of Roads**
 - Planning & Project Development Division (Platte River Depletion Analysis, T & E Species Review & 404 Permit Review)
- **Nebraska Department of Natural Resources** (Platte River Depletion Offset)
- **Nebraska Game and Parks Commission** (State and Federal T & E Species Review)
- **Nebraska State Historical Society** (Historical / Cultural Review)
- **Nebraska Department of Environmental Quality** (Notification of Contractor NOI)
- **United States Fish and Wildlife** (Courtesy Notification – *Federally Funded Contracts Only*)
- **University of Nebraska – Lincoln** (Notification to State Palentologist)

Notify the Regulatory Agencies, by E-mail, of a Contractor Site Use Request submittal and availability of the documents in OnBase. E-mail Example:

To: [DOR MSS Review and Approve](#)
Subject: *Contractor Site Use Request*

Message:	Project No.	NH-136-7(104)
	Project Location	Vesta West
	Control Number	12345
	Site Type / Site ID / Document Description	Borrow BS1 Site Request

Agency Response Address Recipients

Default E-mail Address: [DOR MSS Review and Approve](#)

Recipients:	NDOR	David Watkins	david.watkins@nebraska.gov
	NDOR	Bill Hitzeman	bill.hitzeman@nebraska.gov
	NDOR	Lori Ellison	lori.ellison@nebraska.gov
	NDOR	Melissa Marinovich	melissa.marinovich@nebraska.gov
	NDOR	Zach Cunningham	zach.cunningham@nebraska.gov
	NDOR	Katie Krajicek	katie.krajicek@nebraska.gov
	NDOR	Roger Yerdon	roger.yerdon@nebraska.gov
	NDEQ	Emma Trehwitt	emma.trehwitt@nebraska.gov
	NGPC	Michelle Koch	michelle.koch@nebraska.gov
	NGPC	Carey Grell	carey.grell@nebraska.gov
	NGPC	Ryan Joe	ryan.joe@nebraska.gov
	NGPC	Rachel Valenziano	rachel.valenziano@nebraska.gov
	NSHS	Katie Paitz	katie.paitz@nebraska.gov
	NSHS	John Ludwickson	john.ludwickson@nebraska.gov
	UNL	Shane Tucker	stucker3@unl.edu
	USFWS	Brooke Stansberry	brooke_stansberry@FWS.gov
	USACE	Wehrspan Office – Omaha	USACE NE

(USACE Contacts – Phil Rezac & Adam Nebel)

Agency Review and Response

Upon completion of their review each reviewing Agency will submit their decision notification, via E-mail, to the Default E-mail Address ([DOR MSS Review and Approve](#)) to provide notification of their decision to all of the Regulatory Agencies.

The NDOR Construction Division will name and store each Agency Decision Notification in the NDOR Document Repository. All Regulatory Agencies will have full access to all documents through the “***Contractor Site Use Request – Review / Research***” module on the NDOR Website.

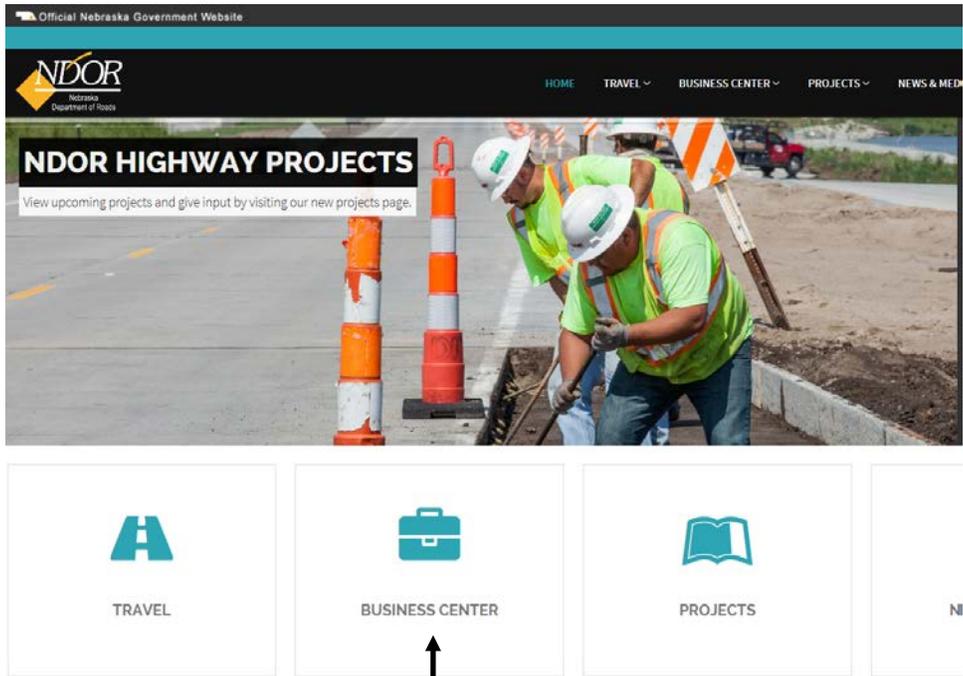
Contractor Notification

The NDOR Construction Division will notify the Contractor, by letter, of the approval/disapproval decision for the site. A PDF of the Decision Letter to the Contractor will reside in ***OnBase***. A hardcopy all documentation will be retained in the NDOR Construction Division Correspondence File for each site.

Contractor Site Use Request – Help File Regulatory Agency Instructions

December
2015

Borrow – Waste – Plant – Stockpile Site Request Access – Access to the site requests and supporting Websites will be through the NDOR Website at this address – <http://www.dor.state.ne.us/>



Click on

“Business Center”

Business Center



Bid Opportunities

- [Letting Schedule](#)
- [Capital Facilities - Buildings & Grounds Letting Information](#)
- [Highway, Bridge, and Local Project Letting Information](#)
- [Maintenance/Service Letting Information](#)
- [Prequalified Maintenance Letting Information](#)
- [Non-Prequalified Maintenance Letting Information](#)
- [Consultant Services Information](#)

Click on

“Highway, Bridge, and Local Project Information”

**Contract Lettings
Highway, Bridge & Local Project Lettings**

Contractor Updates

as of 7/06/2015

The Department of Roads has scheduled a Bid Letting to be held on:

October 8, 2015

and

October 22, 2015

Construction Lettings

[October 22, 2015 Contract Letting](#)

[October 8, 2015 Contract Letting](#)

[September 3, 2015 Contract Letting](#)

Construction Letting Archive

[Letting Archive](#)

Standard Plans List	Prequalified Contractors Listing
Frequently Asked Bidding Questions	Environmental Permits
Contractor Prequalification Package	Jobsite Posters & Payrolls
NDOR Bidding Checklist	Insurance Information
Publications & Standard Plans	Subcontractor/Supplier Quotations List User's Guide
Contractor E-Verify Certification - Sample Letter	Base Diesel Fuel Prices
Expedite Help	Contractor Site Use Request Borrow - Waste - Plant - Stockpile
Expedite 5.11A Software (Please backup your Digital ID!)	Form LLL-Disclosure of Lobbying Activities
Flagger Certification	ATCM Report

Click on

"Contractor Site Use Request

Borrow – Waste – Plant – Stockpile"

Overview of the NDOR Contractor Site Use Request Website

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - <u>Google Earth</u> (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)

[Borrow Site / Waste Site Request Form](#) – provides access to the NDOR Request Form for viewing, printing or downloading.

[Plant Site / Stockpile Site Request Form](#) – provides access to the NDOR Request Form for viewing, printing or downloading.

[Contractor Site Use Request – Help File](#) - Help Files for the Contractor, Regulatory Agencies and the NDOR

[Platte River System Reference Map](#) – provides access to the NDNR River Basins Map to determine if the site may require a “Depletion Offset”.

[NRCS Web Soil Survey](#) – provides access to the NRCS Soil Survey Map for soil type information.

[Aerial Photos](#) – [Google Earth](#) is the recommended site to access aerial photos to identify location of requested site. This option provides a link to the [Google Earth Internet Site](#).

[Submit Contractor Site Use Request](#) – provides the Contractor an E-mail access for electronic submittal of request to the NDOR Construction Division.

[Contractor Site Use Request – Review / Research](#) – provides the Contractor and Regulatory Agencies access to Borrow – Waste – Plant – Stockpile Site Request for review and research in the NDOR Document Repository.

[Agency Response](#) - provides the Regulatory Agencies an E-mail access for electronic submittal of decision, authorization and other documentation to the NDOR Construction Division and all Regulatory Agencies.

[NPDES General Permit \(Notice of Intent – Attachment 1, Pg. 24-27\)](#) – provides access to NPDES General Permit for terms of the permit and to obtain a copy of the NOI for submittal to the NDEQ to obtain a Discharge # that allows work under the current permit.

Regulatory Agency Review Procedures

Upon receipt of the completed Borrow – Waste – Plant – Stockpile Site Request from the Contractor, the NDOR Construction Division will:

- Enter the following information on the “**TO BE COMPLETED BY NDOR**” field of the Contractor’s Site Request Form:
 - Assign a Site ID No.
 - Enter the Contract 404 Permit No. or “Not Applicable”
 - Enter the Date Received from the Contractor
- Place the Contractor’s Site Request in the NDOR Document Repository (**OnBase**)
- Notify the following agencies, by E-mail, that a site request has been submitted and will provide the Control Number and Site ID.
 - **Army Corps of Engineers** (404 Permit)
 - **Nebraska Department of Roads**
 - Planning & Project Development Division (Platte River Depletion Analysis)
 - **Nebraska Department of Natural Resources** (Platte River Depletion Offset)
 - **Nebraska Game and Parks Commission** (State and Federal T & E Species Review)
 - **Nebraska State Historical Society** (Historical / Cultural Review)
 - **Nebraska Department of Environmental Quality** (Notification of Contractor NOI)
 - **United States Fish and Wildlife** (Courtesy Notification – *Federally Funded Contracts Only*)
 - **University of Nebraska – Lincoln** (Notification to State Palentologist)
- Agencies will access the Contractor’s Site Request thru the “**Contractor Site Use Request – Review / Research**” module on the NDOR Website
- Agencies will perform their reviews
- Agencies will send their approval/disapproval letters via “**Agency Response**” module on the NDOR Website
- NDOR Construction Division will place Agency approval/disapproval submittals in the NDOR Document Repository (**OnBase**)
- NDOR Construction Division will create and send approval/disapproval letter to Contractor
- When the approval/disapproval of a site is complete, a hardcopy all documentation will be retained in the NDOR Construction Division Correspondence File for each site.

Regulatory Agency Document Review Access

Agencies will access the Borrow – Waste – Plant – Stockpile Site Requests from the “[Contractor Site Use Request – Review / Research](#)” module on the NDOR Website.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)

Click on “**Contractor Site Use Request – Review / Research**”

If you are a **Registered User** enter your “**User Name**” and “**Password**”

Click on “**Login**”

If you are a **NEW USER**, you will be required to register for a personal log in using a State of Nebraska Public Account to access the documents. You will need to complete the following steps to gain access.



PUBLIC LOGIN

Domain

User Name

Password

ActiveX HTML

NEW USERS

If you are a first time user and have not yet registered for an account, click the link below and follow the instructions

[Register Here \(Non-State Employees\)](#)

Click on **"Register Here"**

This screen will appear. Enter all of the information.



NEW ACCOUNT REGISTRATION

* Required

User Information

[Field Requirements](#)

First Name *

Last Name *

Email Address *

Confirm Email *

Login Information

Username *

Password *

Confirm Password * [Password Rules](#)

Password reminder questions

Question One *

Your Answer *

Question Two *

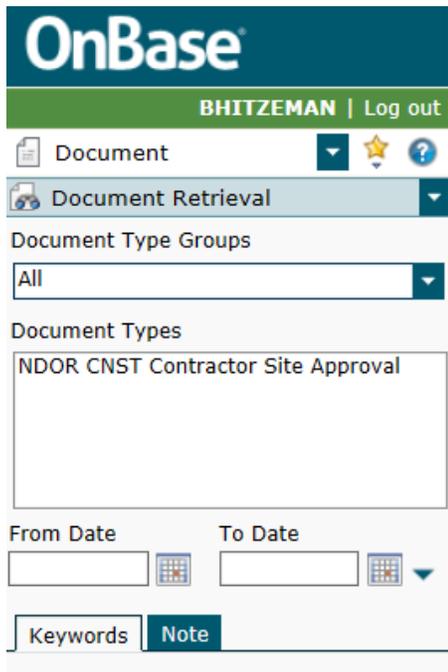
Your Answer *

Question Three *

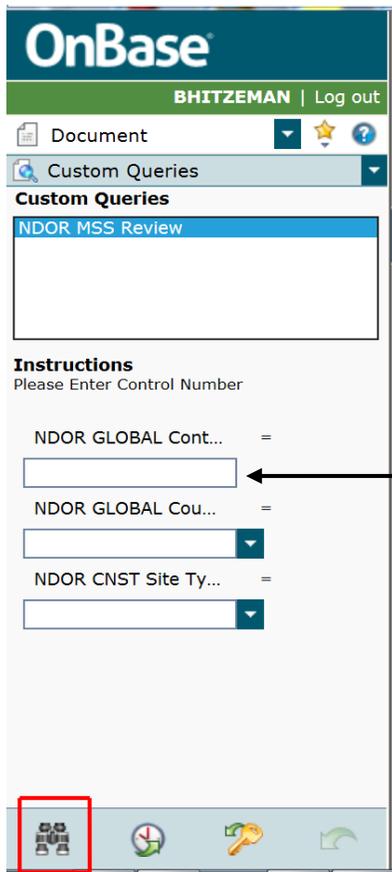
Your Answer *

When completed Click on **"Register Account"** E-mail Chad Heskett (chad.heskett@nebraska.gov) requesting access to the **Contractor Site Approval Document Group**. **Please provide your chosen User Name in this E-mail**. A return Email will be sent to notify you that your **OnBase** account has been activated.

When you have Logged In, this screen will appear.



Click on **"Document Retrieval"** Drop Down List and select **"Custom Queries"**



Select **"NDOR MSS Review"** and enter Control Number in **"NDOR Global Field"**

Click **"ENTER"** or the **"BINOCULARS ICON"**  at the bottom left corner of the **OnBase** window.

The screenshot shows the OnBase web application interface. The top navigation bar includes the OnBase logo and the user name 'BHITZEMAN' with a 'Log out' link. Below this is a 'Document' menu and a 'Custom Queries' section. The 'Custom Queries' section is currently set to 'NDOR MSS Review'. The main content area displays a table of documents with the following columns: NDOR CNST Site ID, NDOR CNST Site Type, NDOR CNST MSS Document Description, and NDOR GLOBAL County. The table contains five rows of data:

NDOR CNST Site ID	NDOR CNST Site Type	NDOR CNST MSS Document Description	NDOR GLOBAL County
WS1	WASTE	SITE REQUEST	CASS
WS1	WASTE	HISTORICAL-CULTURAL DECISION	CASS
WS1	WASTE	404 PERMIT DECISION	CASS
WS1	WASTE	T&E SPECIES DECISION	CASS
WS1	WASTE	FINAL SITE USE DECISION	CASS

The sidebar on the left contains an 'Instructions' section with the text 'Please Enter Control Number' and three input fields: 'NDOR GLOBAL Cont...' with the value '12658', 'NDOR GLOBAL Cou...' with a dropdown arrow, and 'NDOR CNST Site Ty...' with a dropdown arrow. At the bottom of the sidebar, there are several small icons and a URL: 'http://onbase.ndor.gov/Account/CustomQuery.aspx'.

This screen will appear with the saved documents. Double click on your desired document.

The screenshot shows the OnBase web application interface with a document viewer. The top navigation bar is the same as in the previous screenshot. The 'Custom Queries' section is still set to 'NDOR MSS Review'. The main content area displays a document viewer with a toolbar at the top containing 'Document', 'Edit', 'Previous Document', and 'Next Document'. The document page is titled 'Borrow Site/Waste Site Request Identification and Evaluation' and features the NDOR logo (Nebraska Department of Roads). The document contains the following information:

Project No.: BRO-7013(10)
Control No(s): 12658
Project Location: Greenwood Northeast
County(s): Cass

Below this information is a section titled 'TO BE COMPLETED BY NDOR' with the following fields:

Site ID No.: WS1
Project COE Permit: 2013-1998-WEH
Date Received: 11-16-15

At the bottom of the document viewer, there is a status bar showing 'Revision 1 of 1', '0 Note(s)', and '0 Thread(s)'.

The document you selected will appear in the lower portion of the window. The Tool Bar at the top of the document allows you to:

1. Save the document
2. Print the document
3. Decrease the viewing size
4. Increase the viewing size

Document Naming Convention

Documents will be identified in **OnBase**, by the following Key Words:

1. **Site Type**

[Borrow](#)

[Waste](#)

[Plant](#)

[Stockpile](#)

2. **Site ID & Site No.** (number increases for each additional site requested)

BS for Borrow Sites [BS1 – BS2 – BS3 – BS4 – etc.](#)

WS for Waste Sites [WS1 – WS2 – WS3 – WS4 – etc.](#)

PS for Plant Sites [PS1 – PS2 – PS3 – PS4 – etc.](#)

SS for Stockpile Sites [SS1 – SS2 – SS3 – SS4 – etc.](#)

3. **Document Description**

[Site Request](#)

[PR Depletion Analysis](#)

[PR Depletion LOA](#)

[Historical/Cultural Decision](#)

[T & E Species Decision](#)

[404 Permit Decision](#)

[Final Site Use Decision](#)

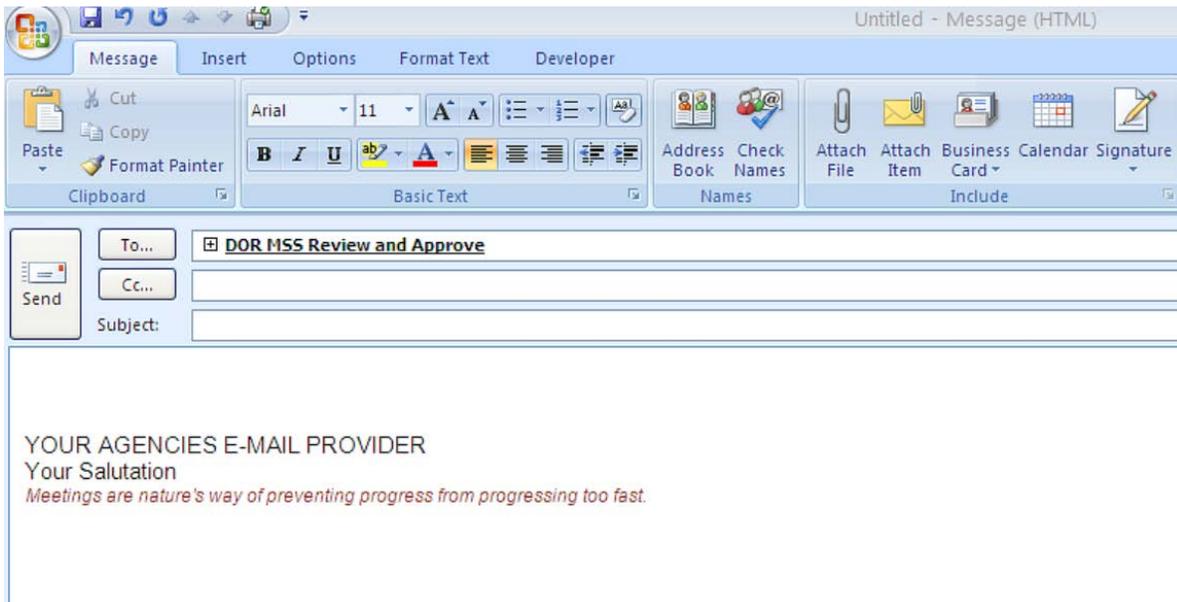
Regulatory Agency Document Review Response

Agency response letters may be transmitted through the NDOR Website by using the **“Agency Response”** area on the NDOR Website. All agencies will be included in the default E-mail address. This will provide notification to all agencies that a decision has been made by the Agency sending the Agency Response.

Borrow Site / Waste Site Request Form View (pdf) or Electronic Form
Plant Site / Stockpile Site Request Form View (pdf) or Electronic Form
Contractor Site Use Request - Help File
Platte River System Reference Map
NRCS Web Soil Survey
Aerial Photos - Google Earth (recommended site) link provided
Submit Contractor Site Use Request
Contractor Site Use Request - Review/Research
Agency Response
NPDES General Permit (Notice of Intent - Attachment 1, pg. 24-27)

Click on

“Agency Response”



You will be linked to your E-mail system with a default **“To”** address that will notify all agencies of your response. You may attach your response to the E-mail and the NDOR Construction Division will post it to the **“Contractor Site Use Request – Review / Research”** module.

Agency Response Address Recipients

Default E-mail Address:	DOR MSS Review and Approve	
Recipients:	NDOR	David Watkins david.watkins@nebraska.gov
	NDOR	Bill Hitzeman bill.hitzeman@nebraska.gov
	NDOR	Lori Ellison lori.ellison@nebraska.gov
	NDOR	Melissa Marinovich melissa.marinovich@nebraska.gov
	NDOR	Zach Cunningham zach.cunningham@nebraska.gov
	NDOR	Katie Krajicek katie.krajicek@nebraska.gov
	NDOR	Roger Yerdon roger.yerdon@nebraska.gov
	NDEQ	Emma Trehwitt emma.trehwitt@nebraska.gov
	NGPC	Michelle Koch michelle.koch@nebraska.gov
	NGPC	Carey Grell carey.grell@nebraska.gov
	NGPC	Ryan Joe ryan.joe@nebraska.gov
	NGPC	Rachel Valenziano rachel.valenziano@nebraska.gov
	NSHS	Katie Paitz katie.paitz@nebraska.gov
	NSHS	John Ludwickson john.ludwickson@nebraska.gov
	UNL	Shane Tucker stucker3@unl.edu
	USFWS	Brooke Stansberry brooke_stansberry@FWS.gov
	USACE	Wehrspan Office – Omaha USACE NE (USACE Contacts – Phil Rezac & Adam Nebel)