

MINUTES  
Nebraska Aeronautics Commission  
June 5, 2020

The Nebraska Aeronautics Commission held their regular meeting via WebEx conference call. The legal ad was published in the May 26, 2020, edition of the Lincoln Journal Star and is on the website <https://dot.nebraska.gov/aeronautics>. Chairperson Diana Smith called the meeting to order at 1:00 p.m. CDT. Commissioners Terri Wachter, Tom Trumble, Dick Trail and Michael Cook were in attendance. Also present were Planning/Programming Division Manager Anna Lannin, Deputy Director/Legal Counsel Andre Aman and Director Ann B. Richart.

**Public Comment**

None

**Approval of Minutes**

Motion by Commissioner Trail to approve the minutes of the February 7, 2020, meeting. Second by Commissioner Cook. Roll call vote. All voted aye. Motion carried.

**Aeronautics Director's Report**

- Aeronautics staff has been mostly working from home since mid-March
  - At least one person in the office every day
  - Plenty of social distancing in the office
  - Airport inspectors have been focusing on inspections that don't require an overnight
  - Zoom video staff meetings
  - Staff has done an amazing job at working together, keeping each other safe, and serving our customers
- Pandemic impacts to Aeronautics
  - CARES Act has resulted in an additional \$64 million in grant funds coming into Nebraska
  - We are assisting in getting out regular grants as well as CARES Act grants for our airports
  - We have been in close communication with FAA, our airports, and industry groups to understand challenges and how we can help
  - No additional funding for Aeronautics from Congress
  - Fuel tax revenues are down
    - Activity is starting to come back up
    - Loss of jet fuel tax revenue from air carriers could be long term
    - Andre can address this further when she discusses account balances
- Staffing changes
  - We have a new Engineer I – Suman Pusparajah
  - An offer has been made for our Airport Services Manager position
    - Should have someone on board in July
  - Vacancy for a NAVAIDS Tech is in recruitment

- NDOT Personnel has been VERY helpful with these processes
- There has been a hiring freeze during the pandemic but we have been allowed to continue with the recruitments of these important positions
- O'Neill Fly-In
  - State Fly-In is currently scheduled for July 19, 2020
  - Governor's current Directed Health Measures went into effect June 1
  - It is unclear exactly where a Fly-In falls in these DHMs
    - Either "parades, carnivals, midways, dances and street dances, and beer gardens"
      - Not allowed through June 30 and may be extended
    - OR
    - Gatherings in outdoor arenas, stadiums, fairgrounds or any other confined indoor or outdoor spaces
      - Limited to 25 people or 25% rate capacity, whichever is greater
  - In either case, plan must be approved by North Central District Health Dept.
  - Richart shared this info with O'Neill and offered support once approval is obtained or help with rescheduling for another time
- Airmail 100
  - Bill Moore from Papillion is working with EAA chapters from across the country to commemorate the 100<sup>th</sup> anniversary of Airmail
  - Volunteers will fly the original route
  - Route includes Omaha and North Platte
  - Sept. 11 in Long Island – Sept. 13 in San Francisco
  - Commemorative postcards will be carried and sent along the route
  - [www.AirMail100.com](http://www.AirMail100.com)

**Report of State Funds Available**

Deputy Director Andre Aman presented a written report of state funds available.

Nebraska Aeronautics Commission  
June 5,2020

**PROJECT GRANT FUND**

|                                      |            |
|--------------------------------------|------------|
| Funds available January 31, 2020     | \$4,257.24 |
| <hr/>                                |            |
| Commission Actions (2/07/20 meeting) |            |
| <hr/>                                |            |
| None                                 |            |
| Subtotal                             | \$0.00     |

Other Actions

None

Subtotal

\$0.00

Funds available April 30, 2020

\$4,257.24*Funds available at May 2019 meeting: \$1,971.24***STATE OWNED AIRFIELDS (SOA) DIVERSION GRANT FUND**

Funds available January 31, 2020

\$0.00

Commission Actions (2/07/20 meeting)

None

Funds available April 30, 2020

\$0.00*Funds available at May 2019 meeting: \$0***SEAL COAT GRANT FUND (Pavement Preservation Program)**

Funds available January 31, 2020

\$405,792.18

Commission Actions (2/07/20 meeting)

None

Subtotal

\$0.00

Other Actions

None

Subtotal

\$0.00

Funds available April 30, 2020

\$405,792.18

*Funds available at May 2019 meeting: \$155,792.18*

**HANGAR REVOLVING LOAN FUND**

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Funds available January 31, 2020 \$689,385.90

Commission Actions (12/06/19 meeting)

None

Subtotal

\$0.00

Other Actions

None

Subtotal

\$0.00

Receipts

February 2020

\$18,757.00

March 2020

\$18,757.00

April 2020

\$18,757.00

Subtotal

\$56,271.00

Funds available April 30, 2020

\$745,656.90

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*Funds available at May 2019 meeting: \$844,518.90*

*Total amount in Hangar Loan fund: \$3,768,360*

**FUEL STORAGE LOAN FUND**

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Funds available January 31, 2020

\$289,246.17

Commission Actions (2/07/20 meeting)

None

Subtotal

Other Actions

None

Subtotal

\$0.00

Receipts

February 2020

\$958.33

March 2020

\$1,075.83

April 2020

\$958.33

Subtotal

\$2,992.49

|                                |              |
|--------------------------------|--------------|
| Funds available April 30, 2020 | \$292,238.66 |
|--------------------------------|--------------|

*Funds available at May 2019 meeting: \$281,221.20*

*Total amount in Fuel Storage fund: \$336,500*

### **NON-PRIMARY ENTITLEMENT TRANSFER PROGRAM**

|                                  |            |
|----------------------------------|------------|
| Funds available January 31, 2020 | \$1,236.75 |
|----------------------------------|------------|

Commission Actions (2/07/20 meeting)

None

Funds Disbursed

|                |           |           |
|----------------|-----------|-----------|
| City of Curtis | -\$100.00 |           |
| Subtotal       |           | -\$100.00 |

|                                |            |
|--------------------------------|------------|
| Funds available April 30, 2020 | \$1,136.75 |
|--------------------------------|------------|

Motion by Commissioner Wachter to accept the report of State Funds. Second by Commissioner Cook. Roll call vote. Commissioners Wachter, Cook, Trumble and Smith voted aye. Commissioner Trail none. Commissioner Trail connection lost. Motion carried.

### **Project Accounting**

Deputy Director Andre Aman updated the Commission on the challenge to accelerate the project payment process.

1. We have exited the Roads Financial Systems and are back in E-1, the State's accounting system of record. E-1 is a more efficient system for our needs; and payments, once processed in E-1, move through the system faster.
2. During the COVID-19 pandemic, much of our work has been done remotely and, therefore, electronically. The FAA and the State Auditor no longer require original signatures. There are a few airports for whom electronic communication is a challenge. For the rest, we are initiating the electronic provision and receipt of payment documents.
3. Additionally, we are working with NDOT Strategic Planning Division engineers and process improvement coordinators to examine our payment processes, increase efficiency, and shorten the time between our receipt of Project Estimates (payment requests prepared by consultants) and funds deposited into airport accounts.

**Federal Aid Project Requests**

Manager Anna Lannin presented the following projects for Commission approval to forward to the FAA with requests for funding, as required by state statutes. The FAA considers the request for future federal funding as funds become available. No state funds are requested at this time.

Alliance E-03

Scope: Aqueous Film Forming Form (AFFF) Testing System for ARFF Vehicle  
Total Estimated Cost: \$100,000

The airport currently has a 2011-year Class IV ARFF that was purchased under AIP 3-31-0003-015-2010. This vehicle does not have an Aqueous Film Forming Foam (AFFF) testing system. On January 17, 2019 FAA published National Part 139 CertAlert No. 19-01, providing guidance on including optional AFFF testing equipment for ARFF vehicles. Based upon the FAA guidance the airport sponsor is requesting the existing 2011 ARFF vehicle be equipped with the AFFF testing equipment.

Auburn G-02

Scope: Runway 16/34 L-881(L) PAPIs  
Total Estimated Cost: \$252,000

PAPIs will provide guidance to pilots on final approach and improve safety at the airport.

Aurora X-01

Scope: Reconstruct Taxilanes  
Total Estimated Cost: \$455,000

The pavement is in very poor condition and is more than 20 years old.

Norfolk A-01

Scope: Apron for New Terminal Building  
Total Estimated Cost: \$690,000

The Airport Authority has prepared preliminary plans for a new terminal building because the existing building is in poor condition. The new building will be constructed with local funds. The new building will be west of the existing building, so it is more accessible to the flying public. Apron pavement is needed in front of this building for aircraft parking and to provide a drop-off/pick-up location for passengers.

Norfolk G-02

Scope: Runway 14/32 Lights  
Total Estimated Cost: \$530,000

The existing lights, installed in 1997, have reached the end of their useful life.

North Platte E-08

Scope: Acquire Snow Removal Equipment

Total Estimated Cost: \$609,580

Acquire snow removal equipment – high mount, forward cab carrier vehicle with front-mount, 22 foot runway broom and air blast system. The Authority has justified the equipment purchase to the FAA and it has been determined to be an eligible project.

Ord R-02

Scope: Rehabilitate Runway 13/31 Pavement

Total Estimated Cost: \$470,000

The Airport Authority plans to rehabilitate the joints and cracks and perform selective panel replacement, including pavement remarking on Runway 13/31. The rehabilitation will maintain the integrity of the pavement and extend the useful life.

Ord R-02

Scope: Rehabilitate Partial Parallel &amp; Connecting Taxiways

Total Estimated Cost: \$130,000

The Airport Authority plans to rehabilitate the joints and cracks and perform selective panel replacement, including pavement remarking on the partial parallel and connecting taxiways. The rehabilitation will maintain the integrity of the pavement and extend the useful life.

Ord R-02

Scope: Rehabilitate Apron &amp; Hangar Taxilane Pavement

Total Estimated Cost: \$100,000

The Airport Authority plans to rehabilitate the joints and cracks and perform selective panel replacement, including pavement remarking on the apron and hangar taxilane paving. The rehabilitation will maintain the integrity of the pavement and extend the useful life.

Plattsmouth R-01

Scope: Rehabilitate Runway 16/34 (5,500' x 100')

Total Estimated Cost: \$670,000

The existing pavement is in need of rehabilitation (selective panel replacement, joint sealant replacement, and marking removal and replacement). Completing this work will ensure the life of the pavement is maximized.

Plattsmouth R-01

Scope: Rehabilitate Taxiways

Total Estimated Cost: \$280,000

The existing pavement is in need of rehabilitation (selective panel replacement, joint sealant replacement, and marking removal and replacement). Completing this work will ensure the life

of the pavement is maximized.

Plattsmouth R-01

Scope: Rehabilitate Apron

Total Estimated Cost: \$240,000

The existing pavement is in need of rehabilitation (selective panel replacement, joint sealant replacement, and marking removal and replacement). Completing this work will ensure the life of the pavement is maximized).

A discussion on the necessity of the testing system for ARFF vehicles was led by Commissioner Cook.

Motion by Commissioner Trumble to approve the CIP data sheets and forward them to the FAA. Second by Commissioner Wachter. Roll call vote. Commissioners Trumble, Wachter, and Smith voted aye. Commissioner Cook voted nay. Commissioner Trail none. Motion carried.

**Closed Projects**

**Closed Projects  
 June 5, 2020**

| <u>Airport</u>   | <u>Original<br/>State Allocation</u> | <u>Increase in<br/>State Funds<br/>Required</u> | <u>Decrease in<br/>State Funds<br/>Required</u> |
|--|--------------------------------------|---|---|
| <b>Alliance 19</b><br>(Rehab RW 8/26-<br>engineering)  | \$ 0.00                              | \$ 0.00   | \$ 0.00   |
| <b>Alliance 20</b><br>(Rehab RW 8/26-<br>construction) | \$ 55,494.00                         | \$ 0.00   | \$ 0.00   |
| <b>Alliance 21</b><br>(SRE)                            | \$ 0.00                              | \$ 0.00   | \$ 0.00   |
| <b>Beatrice 16</b><br>(Rehab RW 14/32-<br>engineering) | \$ 5,615.89                          | \$ 0.00   | \$ 0.00   |



|   |               |         |             |
|---|---------------|---------|-------------|
| <b>Beatrice 17</b><br>(Rehab RW 14/32-<br>construction)   | \$ 57,977.11  | \$ 0.00 | \$ 0.00     |
| <b>Bloomfield SA-06</b><br>(Runway crack repairs)         | \$ 211,500.00 | \$ 0.00 | \$ 2,745.38 |
| <b>Bloomfield SA-07</b><br>(Runway crack repairs)         | \$ 45,000.00  | \$ 0.00 | \$ 3,400.41 |
| <b>Burwell 07</b><br>(Fuel System)                        | \$ 0.00       | \$ 0.00 | \$ 0.00     |
| <b>Creighton 10</b><br>(6-Place T-Hangar)                 | \$ 0.00       | \$ 0.00 | \$ 0.00     |
| <b>Hartington SA-06</b><br>(Obstruction Removal)          | \$ 10,170.00  | \$ 0.00 | \$ 1,869.57 |
| <b>Millard 11</b><br>(Sealcoat)                           | \$ 0.00       | \$ 0.00 | \$ 0.00     |
| <b>Norfolk 20</b><br>(Rehab storm sewer-<br>engineering)  | \$ 0.00       | \$ 0.00 | \$ 0.00     |
| <b>Norfolk 21</b><br>(Rehab storm sewer-<br>construction) | \$ 22,100.00  | \$ 0.00 | \$ 1,869.57 |
| <b>Norfolk 22</b><br>(Aeronautical Survey)                | \$ 10,170.00  | \$ 0.00 | \$ 0.00     |
| <b>Tecumseh SA-04</b><br>(Obstruction Removal)            | \$ 7,902.00   | \$ 0.00 | \$ 769.70   |
| Totals  | \$ 415,759.00 | \$ 0.00 | \$ 8,785.06 |

Net Decrease - \$8,785.06

Motion by Commissioner Cook to approve the closed projects. Second by Commissioner

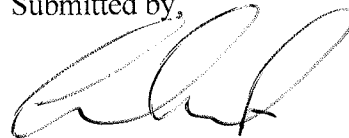
4,131  
Nebraska Aeronautics Commission  
June 5, 2020

Trumble. Roll call vote. Commissioners Cook, Trumble, Wachter, and Smith voted aye.  
Commissioner Trail none. Motion carried.

The next meeting is tentatively set for Friday, August 7, 2020 at 1:00 pm CST in the Lincoln office.  
Motion by Commissioner Trumble to adjourn the meeting. Second by Commissioner Wachter.  
Roll call vote. Commissioners Trumble, Wachter, Cook, and Smith voted aye. Commissioner Trail  
none. Motion carried.

The meeting adjourned at 1:52 p.m.

Submitted by,

A handwritten signature in black ink, appearing to read 'Ann B. Richart', written over a horizontal line.

Ann B. Richart, AAE  
Director