

<p>Change Order / Supplemental Agreement NDOT Project --- <b>NOT</b> RBP Value Less than \$100,000</p> <p>1 Project Manager 2 District (DE, DCE, or designee) 3 Construction Engineer (Lincoln) 4 Contractor</p>		<p>Change Order / Supplemental Agreement NDOT Project --- RBP Value Less than \$100,000</p> <p>1 Project Manager 2 District (DE, DCE, or designee) 3 Construction Engineer (Lincoln) 4 Contractor (FHWA)<sup>3</sup>; (Program Management)<sup>6</sup></p>
<p>Change Order / Supplemental Agreement NDOT Project --- NOT RBP Value \$100,000 but Less than \$250,000</p> <p>1 Project Manager 2 District (DE, DCE, or designee) 3 Construction Engineer (Lincoln) 4 Contractor</p>		<p>Change Order / Supplemental Agreement NDOT Project --- RBP Value \$100,000 but Less than \$250,000</p> <p>1 Project Manager 2 District (DE, DCE, or designee) 3 Construction Engineer (Lincoln) 4 Contractor (FHWA)<sup>3</sup>; (Program Management)<sup>6</sup></p>
<p>Change Order / Supplemental Agreement NDOT Project --- NOT RBP Value More than \$250,000</p> <p>1 Project Manager 2 District (DE, DCE, or designee) 3 Construction Engineer (Lincoln) 4 Deputy Director 5 Contractor</p>		<p>Change Order / Supplemental Agreement NDOT Project --- RBP Value More than \$250,000</p> <p>1 Project Manager 2 District (DE, DCE, or designee) 3 Construction Engineer (Lincoln) 4 Deputy Director 5 Contractor (FHWA)<sup>3</sup>; (Program Management)<sup>6</sup></p>

RBP - FHWA identified Risk Based Project

<sup>3</sup> A copy of the completed document will be sent to the FHWA for their files for RBP - change orders (Const 3).

<sup>6</sup> A copy of the completed document will be sent to Program Management (Amy Starr) for RBP - Grants.

	Time Extension Document NDOT Project --- NOT RBP		Time Extension Document NDOT Project --- RBP
1	Project Manager		Project Manager
2	District (DE, DCE, or designee)		District (DE, DCE, or designee)
3	Construction Engineer (Lincoln)		Construction Engineer (Lincoln)
			(FHWA) <sup>3</sup> ; (Program Management) <sup>6</sup>
	Contingency "Change Order" <sup>2</sup> NDOT Project --- NOT RBP		Contingency "Change Order" <sup>2</sup> NDOT Project --- RBP
1	Project Manager		Project Manager
2	District (DE, DCE, or designee)		District (DE, DCE, or designee)
3	Construction Engineer (Lincoln)		Construction Engineer (Lincoln)
			(FHWA) <sup>3</sup> ; (Program Management) <sup>6</sup>

RBP - FHWA identified Risk Based Project

<sup>2</sup> These documents, while **labeled** in SiteManager and AASHTOWare Project as "change orders", do not change or alter the contract in any way. They are used to create items to make payments or deductions for work or incentives and disincentives already described or authorized in the Specifications, Proposal, or previously approved supplemental agreements.

The "Change Order" types that fall into this category include: "Contingency Work," "Item Discrepancy Resolution," "Deduction in Compensation," "Contract Correction / Adjustment," and --- when no new items are created ---- "Plan Revision."

<sup>3</sup> A copy of the completed document will be sent to the FHWA for their files for RBP - change orders (Const 3).

<sup>6</sup> A copy of the completed document will be sent to Program Management (Amy Starr) for RBP - Grants.

Change Order / Supplemental Agreement  
 LPA Project --- NOT RBP  
 All Values  
 Existing Traditional LPA Agreements <sup>4</sup>  
 1 Project Manager (CE for the LPA) <sup>5</sup>  
 2 RC (Responsible Charge for the LPA) <sup>5</sup>  
 3 SR (State Representative)  
 4 District (DE, DCE or designee)  
 5 Construction Engineer (Lincoln)  
 6 Contractor

Change Order / Supplemental Agreement  
 LPA Project --- RBP  
 All Values  
 Existing Traditional LPA Agreements <sup>4</sup>  
 1 Project Manager (CE for the LPA) <sup>5</sup>  
 2 RC (Responsible Charge for the LPA) <sup>5</sup>  
 3 SR (State Representative)  
 4 District (DE, DCE, or designee)  
 5 Construction Engineer (Lincoln)  
 6 Contractor  
 (FHWA) <sup>3</sup>; (Program Management) <sup>6</sup>; (LAD) <sup>7</sup>

RBP - FHWA identified Risk Based Project

<sup>3</sup> A copy of the completed document will be sent to the FHWA for their files for RBP - change orders (Const 3).

<sup>4</sup> 'Existing Traditional LPA Agreement' entities: Omaha, Lincoln, Ralston, Papillion, LaVista, Bellevue, Douglas County, Sarpy Co., Lancaster Co.

<sup>5</sup> In the event the CE agreement is not in place, the RC may initiate the change order.

<sup>6</sup> A copy of the completed document will be sent to Program Management (Amy Starr) for RBP - Grants.

<sup>7</sup> A copy of the completed document will be sent to LAD, Local Assistance Division (Jodi Gibson) for RBP - Grants.

Change Order / Supplemental Agreement  
LPA Project --- NOT RBP  
All Values  
NEW LPA Agreement --- Consultant Project Mgmt.

- 1 Project Manager (CE for the LPA) <sup>5</sup>
- 2 SR (State Representative)
- 3 District (DE, DCE or designee)
- 4 Construction Engineer (Lincoln)
- 5 Contractor

Change Order / Supplemental Agreement  
LPA Project --- RBP  
All Values  
NEW LPA Agreement --- Consultant Project Mgmt.

- 1 Project Manager (CE for the LPA) <sup>5</sup>
- 2 SR (State Representative)
- 3 District (DE, DCE, or designee)
- 4 Construction Engineer (Lincoln)
- 5 Contractor

(FHWA) <sup>3</sup>; (Program Management) <sup>6</sup>; (LAD) <sup>7</sup>

RBP - FHWA identified Risk Based Project

<sup>3</sup> A copy of the completed document will be sent to the FHWA for their files for RBP - change orders (Const 3).

<sup>5</sup> In the event the CE agreement is not in place, the RC may initiate the change order.

<sup>6</sup> A copy of the completed document will be sent to Program Management (Amy Starr) for RBP - Grants.

<sup>7</sup> A copy of the completed document will be sent to LAD, Local Assistance Division (Jodi Gibson) for RBP - Grants.

Change Order / Supplemental Agreement  
LPA Project --- NOT RBP  
All Values  
NEW LPA Agreement --- NDOT Project Mgmt.

- 1 Project Manager (NDOT)
- 2 District (DE, DCE or designee)
- 3 Construction Engineer (Lincoln)
- 4 Contractor

Change Order / Supplemental Agreement  
LPA Project --- RBP  
All Values  
NEW LPA Agreement --- NDOT Project Mgmt.

- 1 Project Manager (NDOT)
- 2 District (DE, DCE, or designee)
- 3 Construction Engineer (Lincoln)
- 4 Contractor

(FHWA) <sup>3</sup>; (Program Management) <sup>6</sup>; (LAD) <sup>7</sup>

RBP - FHWA identified Risk Based Project

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<sup>7</sup> A copy of the completed document will be sent to LAD, Local Assistance Division (Jodi Gibson) for RBP - Grants.

	Time Extension Document LPA Project --- NOT RBP Existing Traditional LPA Agreements		Time Extension Document LPA Project --- RBP Existing Traditional LPA Agreements
1	Project Manager (CE for the LPA)		1 Project Manager (CE for the LPA)
2	RC (Responsible Charge for the LPA)		2 RC (Responsible Charge for the LPA)
3	SR (State Representative)		3 SR (State Representative)
4	District (DE, DCE, SR, or designee)		4 District (DE, DCE, SR, or designee)
5	Construction Engineer (Lincoln)		5 Construction Engineer (Lincoln)
			(FHWA) <sup>3</sup> ; (Program Management) <sup>6</sup> ; (LAD) <sup>7</sup>

	Time Extension Document LPA Project --- NOT RBP NEW LPA Agreement --- Consultant Project Mgmt.		Time Extension Document LPA Project --- RBP: NEW LPA Agreement --- Consultant Project Mgmt.
1	Project Manager (CE for the LPA)		1 Project Manager (CE for the LPA)
2	SR (State Representative)		2 SR (State Representative)
3	District (DE, DCE, SR, or designee)		3 District (DE, DCE, SR, or designee)
4	Construction Engineer (Lincoln)		4 Construction Engineer (Lincoln)
			(FHWA) <sup>3</sup> ; (Program Management) <sup>6</sup> ; (LAD) <sup>7</sup>

	Time Extension Document LPA Project --- NOT RBP NEW LPA Agreement --- NDOT Project Mgmt.		Time Extension Document LPA Project --- RBP NEW LPA Agreement --- NDOT Project Mgmt.
1	Project Manager (NDOT)		1 Project Manager (NDOT)
2	District (DE, DCE, SR, or designee)		2 District (DE, DCE, SR, or designee)
3	Construction Engineer (Lincoln)		3 Construction Engineer (Lincoln)
			(FHWA) <sup>3</sup> ; (Program Management) <sup>6</sup> ; (LAD) <sup>7</sup>

RBP - FHWA identified Risk Based Project for change orders

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<sup>7</sup> A copy of the completed document will be sent to LAD, Local Assistance Division (Jodi Gibson) for RBP - Grants.

	Contingency "Change Order" <sup>2</sup> LPA Project --- NOT RBP Existing Traditional LPA Agreements			Contingency "Change Order" <sup>2</sup> LPA Project --- RBP Existing Traditional LPA Agreements
1	Project Manager (CE for the LPA)		1	Project Manager (CE for the LPA)
2	RC (Responsible Charge for the LPA)		2	RC (Responsible Charge for the LPA)
3	District (DE, DCE, SR, or designee)		3	District (DE, DCE, SR, or designee)
4	Construction Engineer (Lincoln)		4	Construction Engineer (Lincoln)
				(FHWA) <sup>3</sup> ; (Program Management) <sup>6</sup> ; (LAD) <sup>7</sup>

	Contingency "Change Order" <sup>2</sup> LPA Project --- NOT RBP NEW LPA Agreement --- Consultant Project Mgmt.			Contingency "Change Order" <sup>2</sup> LPA Project --- RBP NEW LPA Agreement --- Consultant Project Mgmt.
1	Project Manager (CE for the LPA)		1	Project Manager (CE for the LPA)
2	SR (State Representative)		2	SR (State Representative)
3	District (DE, DCE, SR, or designee)		3	District (DE, DCE, SR, or designee)
4	Construction Engineer (Lincoln)		4	Construction Engineer (Lincoln)
				(FHWA) <sup>3</sup> ; (Program Management) <sup>6</sup> ; (LAD) <sup>7</sup>

	Contingency "Change Order" <sup>2</sup> LPA Project --- NOT RBP NEW LPA Agreement --- NDOT Project Mgmt.			Contingency "Change Order" <sup>2</sup> LPA Project --- RBP NEW LPA Agreement --- NDOT Project Mgmt.
1	Project Manager (NDOT)		1	Project Manager (NDOT)
2	District (DE, DCE, SR, or designee)		2	District (DE, DCE, SR, or designee)
3	Construction Engineer (Lincoln)		3	Construction Engineer (Lincoln)
				(FHWA) <sup>3</sup> ; (Program Management) <sup>6</sup> ; (LAD) <sup>7</sup>

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