

MINUTES  
Nebraska Aeronautics Commission  
December 11, 2015

The Nebraska Aeronautics Commission held their regular meeting at the department's offices, Lincoln, Nebraska. Commissioner Diana Smith called the meeting to order at 1:00 p.m. CDT. Commissioners Michael Cook and Dorothy Anderson were in attendance. Also present were Planning/Programming Division Manager Anna Lannin, Director Ronnie Mitchell, Project Management Division Manager Russ Gasper, and Deputy Director Andre Aman. Commissioners Doug Vap and Terri Wachter were absent.

**Public Comment**

NONE

**Approval of Minutes**

Motion by Commissioner Anderson to approve the minutes of the October 9, 2015 meeting as published. Second by Commissioner Cook. Roll call vote. All voted aye. Motion carried.

**State Funds Available**

A written report of state funds available was presented by Andre Aman.

**Nebraska Aeronautics Commission  
December 11, 2015**

**PROJECT GRANT FUND**

Funds available September 30, 2015		\$184,401.77
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<u>Commission Actions (10/09/15 meeting)</u>		
Allocation - Gothenburg pvmt repair	-\$55,000.00	
Allocation - Nebraska City txy rep (FAA elgbl)	-\$16,061.00	
Allocation - Nebraska City txy rep (not elgbl)	-\$60,000.00	
Allocation - Norfolk storm sewer rep	-\$22,100.00	
Allocation - Wallace pvmt investigation	-\$3,000.00	
Allocation - Pvmt. Pres. Program	-\$25,000.00	
Subtotal		-\$181,161.00
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<u>Other Actions</u>		
Expired Nebraska City Allocation	\$18,144.00	
Subtotal		<u>\$18,144.00</u>

Funds available November 30, 2015 \$21,384.77

*Funds available at meeting in December 2014: \$106,429.25*

**STATE OWNED AIRFIELDS (SOA) DIVERSION GRANT FUND**

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Funds available September 30, 2015 \$0.00

Commission Actions (10/09/15 meeting)

None

Funds available November 30, 2015 \$0.00

*Funds available at meeting in December 2014: \$0*

**SEAL COAT GRANT FUND (Pavement Preservation Program)**

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Funds available September 30, 2015 \$130,792.18

Commission Actions (10/09/15 meeting)

Allocation from Project Grant Fund \$25,000.00  
Subtotal \$25,000.00

Other Actions

None

Subtotal \$0.00

Funds available November 31, 2015 \$155,792.18

*Funds available at meeting in December 2014: \$130,792.18*

**HANGAR REVOLVING LOAN FUND**

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Funds available September 30, 2015 \$613,172.21

Commission Actions (10/09/15 meeting)

None

Subtotal \$0.00

Other Actions

None		
Subtotal		\$0.00

Receipts

October 2015	\$26,242.16	
November 2015	\$25,029.00	

Subtotal		\$51,271.16
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Funds available November 30, 2015		\$664,443.37
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*Funds available at meeting in December 2014: \$262,252.86*

*Total amount in Hangar Loan fund: \$3,768,360*

**FUEL STORAGE LOAN FUND**

Funds available September 30, 2015		\$195,810.01
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Commission Actions (10/09/15 meeting)

None		
Subtotal		\$0.00

Other Actions

Albion - return of allocation	\$12,000.00	
Subtotal		\$12,000.00

Receipts

October 2015	\$2,593.33	
November 2015	\$2,593.33	

Subtotal		\$5,186.66
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Funds available November 30, 2015		\$212,996.67
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*Funds available at meeting in December 2014: \$163,661.82*

*Total amount in Fuel Storage fund: \$336,500*

**NON-PRIMARY ENTITLEMENT TRANSFER PROGRAM**

Funds available September 30, 2015		\$1,723.75
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Funds Disbursed

None		
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Subtotal

\$0.00

Funds available December 31, 2015

\$1,723.75

Motion by Commissioner Cook to accept the report of State Funds as published. Second by Commissioner Anderson. Roll call vote. All voted aye. Motion carried.

**Federal Projects**

Anna Lannin presented the following projects. The airport sponsors are requesting Commission approval for the CIP data sheets to be forwarded to the FAA, as required by state statutes. The FAA considers the requests for future federal funding as funds become available. No state funds are requested at this time.

**Holdrege B-06**

Scope: 3-Bay Box Hangar

Total Estimated Cost: \$760,000

A 3-place box hangar with 60' bi-fold doors is proposed to meet current demand for aircraft storage. The airport has a waiting list for hangars. Ramp construction is included to provide paved access to all doors.

**Plattsmouth X-03**

Scope: Pave Partial Parallel Taxiway

Total Estimated Cost: \$2,400,000

A partial parallel taxiway will be constructed to comply with the airport design standards as depicted on the approved ALP. Existing T-hangars must be relocated as part of the taxiway construction, because they block the taxiway route.

Motion by Commissioner Cook to approve the CIP data sheets and forward them to the FAA. Second by Commissioner Anderson. Roll call vote. All voted aye. Motion carried.

**Closed Projects**

**Closed Projects  
December 11, 2015**

<u>Airport</u>	<u>Original State Allocation</u>	<u>Increase in State Funds Required</u>	<u>Decrease in State Funds Required</u>
<b>Auburn 06</b> (Land, Tracts 24 & 25)	\$ 0.00	\$ 0.00	\$ 0.00

<u>Airport</u>	<u>Original State Allocation</u>	<u>Increase in State Funds Required</u>	<u>Decrease in State Funds Required</u>
<b>Creighton 09</b> (Access road; parking)	\$ 0.00	\$ 0.00	\$ 0.00
<b>Pender 09</b> (Replace hangar doors)	\$ 0.00	\$ 0.00	\$ 0.00
Totals	\$ 0.00	\$ 0.00	\$ 0.00

Net Decrease - \$0.00

Motion by Commissioner Anderson to approve the closed projects. Second by Commissioner Cook. Roll call vote. All voted aye. Motion carried.

### **Election of Chairperson for 2016**

Commissioner Commissioner Smith moved that Commissioner Anderson be elected the Chairperson for 2016 and that the motions be closed. Commissioner Cook seconded the motion.

Roll call vote. All voted aye. Motion carried. Commissioner Anderson was elected the Chairperson of the Nebraska Aeronautics Commission for 2016.

### **Department Report**

Ronnie Mitchell presented the following:

In our search to increase revenue for this department we previously proposed legislation which would redirect the NE aircraft sales and use tax from the general fund to the Aeronautics cash fund. The Governor's Policy Research Office (PRO) advised us the legislation will not go forward and as a result we met with PRO and Budget on Tuesday, December 8, to discuss avenues for increasing revenue. As a result of the meeting Andre has been and will continue to work on a spreadsheet showing what other Aeronautics departments do for revenue and will be expanding that as we go forward. Additionally, we will be working with the Dept. of Economic Development to encourage aviation related businesses to locate in Nebraska. PRO and Budget are looking to us for ideas on how to increase revenue without increasing taxes. Any ideas the commission may have will be greatly appreciated.

On December 1, I met with Governor Ricketts who asked me to review the FAA Grant process which we are in the process of accomplishing using "Change Management" principles. I am also

tasked with presenting him a paper prior to Christmas as to what we have discovered and how we will improve the Grant process for our customers, the airports. We have discovered there are approximately 90 steps involved from beginning to end in the grant process and we are the first department in state government to be using Change Management principles. One of our pilots, Rod deZafra, recently completed a Masters degree in Executive Business Administration through UNO where he studied "Change Management" and is our facilitator for the process. Kelly Clemmons, who is the states go to person for Change Management, sat in on one of the sessions yesterday and was very impressed with our progress. She is working with Health and Human Services, Prisons and Roads using the same process.

This concludes the department report and I wish each of you a very Merry Christmas and a Happy New Year!

Tentative Commission Meeting Dates for 2016

February 5  
May 6  
August 12  
October 7  
December 9

The next meeting is tentatively set for Friday, February 5, 2016 at 1:00 pm CDT in the Lincoln office.

Motion by Commissioner Cook to adjourn the meeting. Second by Commissioner Anderson. Roll call vote. All voted aye. Motion carried.

The meeting was adjourned at 1:49 p.m.

Submitted by,

Ronnie Mitchell  
Director